Montauk Library
Regular Monthly Meeting of the Board of Trustees
Monday, November 16, 2026 @ 6:00 PM
Unapproved Minutes

Call to order and roll call of members: MLevine at 6:04 PM

In attendance: MLevine, LBarnds, LHammer, YSchiappacasse, LValcich

Absent: BGrimes, LNorris

Also present: DDiPaolo, LLenahan, SKrusch

Approval of minutes from October 19, 2026 regular monthly meeting:
Approved: LBarnds, MLevine, Unanimous

Approval of financial reports including warrants and payroll:
Approved: MLevine, LHammer, Unanimous

Friends of the Library report:
SKrusch reports:
Annual appeal mailing /emails to be sent out between now and Giving Tuesday, December 1, 2026.
Donations coming in earlier.
Holiday sale organization underway with donations of jewelry, scarves and handbags coming in.
Holiday gift & book sale Saturday, November 28, 2026 10am-3pm
The Friends are seeking a new volunteer to assist with managing eBay book sales.

Correspondence: Thank you from AAngelo.

Public Expression: N/A

Committee reports:

Finance & Budget:
Work on the upcoming fiscal year budget is currently underway.

UNAPPROVED

Personnel:

VGarrison submitted a letter of resignation and the Board regretfully accepts.
Approved: YSchiappacasse, LValcich, Unanimous
Motion to approve hiring LMendoza to a FT position.
Approved: MLevine, LValcich, Unanimous
Motion to authorize hiring an entry level candidate.
Approved: MLevine, LHammer, Unanimous
KRichardson is scheduled to work over college break.
ADuran will give availability for coverage .

Building & Grounds:

Snow / Plow Contract (per push) from Hoyt.
Approved: LHammer, LValcich, Unanimous
Shed roof replaced.
Twin Forks pest control continues service.
Quackenbush to install fan in ejector pump room.
HVAC revision 1 for review.

Policy & Procedure:

Proposed 2027 upcoming meetings & events // Monthly Board meetings. Approved: LValcich, LHammer, Unanimous
Anti-discrimination, Photography and Video and Weather Policies updated.
Approved: MLevine, LHammer, Unanimous.

Nominating: Did not meet.

Director's report:

Thank you to Hampton Coffee Company for their donation.
SCLS 2027 Ballot Vote approved 11/2/2026
2027 downloads cost discussed.
Plastic/Film collection recycling program with Trex has ended.
Great giveback a huge success.
Disposable cups will be phased out; reusable water bottle encouraged.

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Old Business: N/A

New Business: N/A

Adjourn regular monthly meeting @ 7:00 PM
Approved: LBarnds, MLevine, Unanimous

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The next meeting is scheduled for Monday, December 21, 2026 @ 6PM

Respectfully yours,

Lucille Lenahan

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