

Montauk Library
Regular Monthly Meeting of the Board of Trustees
Tuesday, September 22, 2026 @ 6:00 PM
Unapproved Minutes

Call to order and roll call of members at 6:02 PM.

In attendance: MLevine, LHammer, YSchiappacasse, LValcich, LNorris

Absent: BGrimes, LBarnds

Also present: DDiPaolo, SKrusch, LLenahan, BPerez

Approval of minutes from August 19, 2026 monthly meeting :
Approval of the minutes was tabled until the next meeting.

Approval of Financial report including Warrants and Payroll:
Approved: LValcich, MLevine, Unanimous

Friends of the Library report:

SKrusch reports:

Bookshop shelving being rearranged.
Accepting jewelry, scarves & handbags (good condition)
for holiday sale.
Brick order form and pricing updated.
Membership form updated.
AKirsch joins as new Board member.
Thanksgiving holiday sale plans underway.
Working on annual appeal.

Correspondence:

Thank you from Third House Nature Center.

Public expression: N/A

Committee reports:

Finance & Budget: Did not meet.

Personnel:

Resignation letter from TMcClane.

Approved: LValcich, YSchiappacasse, Unanimous
Reassignment for TLightcap from Library Clerk to
Tech Support Aide.

Approved: MLevine, LHammer, Unanimous
Employee schedules adjusted.

Building & Grounds:

HVAC A/E contract with Lizardos approved and
work on drawings is underway.

Fire inspection passed with no variances.

Meeting with Quackenbush about sump tank.

October 1st deadline for shed roof quotes.

Policy & Procedure:

Library job application updated.

Archival Collection Policy updated and online.

Approved: LValcich, LNorris, unanimous

Nominating: Did not meet.

Director's report:

Website and calendar design work continues.

Holiday closings discussed.

Standard time change November 1-March 14. Wednesday's
hours changed during this time 9am-6pm.

Approved: LValcich, YSchiappacasse, unanimous.

CPR class for employees September 24, 2026.

Saturday and Sunday help needed.

Old Business: N/A

New Business: N/A

Adjourn regular meeting @ 6:42PM

Approved: MLevine, LNorris, Unanimous

*The next meeting is scheduled for Monday, October 19, 2026 @ 6PM

Respectfully yours,

Lucille Lenahan

UNAPPROVED