

Montauk Library  
Regular Monthly Meeting of the Board of Trustees  
Monday, February 23, 2026 @ 6:00 PM  
Unapproved Minutes

Call to order and roll call of members: MLevine at 6:02PM.

In attendance: MLevine, LHammer, LBarnds, BGrimes, YSchiappacasse, LValcich, LNorris.

Also present: DDiPaolo, SKrusch, SGold, LLenahan

Approval of minutes from January 27, 2026 monthly meeting:  
Approved: LValcich, LHammer, Unanimous

Approval of Financial reports including Warrants and Payroll:  
Approved: BGrimes, YSchiapapacasse, Unanimous

Friends of the Library report:

SKrusch, President of the Friends, will be transitioning out of the role. A Co-President will be appointed to share and transition responsibilities, which include: book store, bricks, Ebay sales, Annual Appeal among many other things.

Friends items such as original membership list and ledgers being handed over to Library Archivist.

Irish Soda bread contest on Saturday March 21<sup>st</sup>.

Engaging the next generation to become members and supporters of the Friends of the Library .

Annual Book fair July 4<sup>th</sup> and 5<sup>th</sup> @ the Library.

\$35,000 check to the Library.

Pot Luck dinner remains under consideration.

Correspondence: N/A

Public Expression: N/A

Committee reports:

Finance & Budget: Did not meet.

Personnel: Did not meet.

Building & Grounds: Did not meet.

Policy & Procedure: Resolution re: Human Resources Complaints

**Board Resolutions:**

**Designation of Human Resources Committee Chair as Point Person for Complaints**

**WHEREAS**, the Board of Trustees (the “Board”) of Montauk Library (the “Library”) deems it in the best interests of the Library to ensure the importance of maintaining a workplace free from sexual harassment and discrimination and ensuring appropriate oversight of related concerns;

NOW THEREFORE LET IT BE, until further notice:

RESOLVED, that the Trustee Chair of the Human Resources committee is hereby designated as the Board’s point person to receive and coordinate the handling of any sexual harassment or discrimination complaints;

RESOLVED, that the designated individual shall report such matters to the Board as appropriate and consistent with applicable law and Library policy.

Adopted by the Montauk Library Board of Trustees: February 25, 2026

Approved: MLevine, LHammer, Unanimous

Nomination: Did not meet.

Director's report:

Library hosting Zone meeting with East End library directors.  
Newsletter being printed and due in mail mid March.  
Starting March 11<sup>th</sup>, Wednesday hours 9AM-8PM.  
Toy Library in children's dept. available for check out.  
Website committee meeting weekly to present ideas for updated  
Library website to conform with new accessibility regulations.  
Staff development day to be held Tuesday, September 15, 2026.  
Archivist, ALusty received a \$2000 Digitalization Grant.

Old Business: N/A

New Business:

VHoffman formally notified the library of the decision to retire on May 21, 2026.

The Board of Trustees regrettably accepted VHoffman letter of resignation. Approved: LBarnds, LValcich, Unanimous

Request approval to hire a part time employee.

Approved: LValcich, MLevine, Unanimous Abstain: LNorris

Motion to adjourn meeting at 6:50PM

Approved: MLevine, LBarnds, Unanimous

\*The next meeting is scheduled for March 16, 2026 @ 6PM

Respectfully submitted,  
Lucille Lenahan