

MONTAUK LIBRARY  
Regular Monthly Meeting of the Board of Trustees  
May 19, 2025 @ 6:00 PM  
*UNAPPROVED MINUTES*

Call to order and roll call of members: MLevine at 6:00 PM

In attendance: MLevine, BGrimes, LHammer, YSchiappacasse, LValcich, LNorris

Absent: LBarnds

Also present: DDiPaolo, LLenahan, SKrusch

Approval of minutes from April 21, 2025 monthly meeting:

Approved: LValcich, BGrimes, Unanimous

Approval of Financial reports including Warrants and Payroll:

Approved: YSchiappacasse, LValcich, Unanimous

Friends of the Library report:

SKrusch reports:

Visiting Duck Creek in EH for the "Airing of the Quilts".

Future programs being planned.

Red, White & Blue bake off event, June 14<sup>th</sup> @ 11AM.

Annual Holiday Book Fair, July 5<sup>th</sup> & 6<sup>th</sup> at the Library.

Amazon account for book sales currently underway.

Correspondence:

DDiPaolo reports:

Suggestion box filled with much positive feedback.

Public Expression: N/A

Committee reports:

Finance & Budget: Did not meet.

Personnel:

Employee PTO Benefits Policy revised. (policy-online)

Approved: YSchiappacasse, LValcich, Unanimous

\*Abstain: BGrimes

Building & Grounds: Did not meet.

Policy & Procedure:

LHammer reports:

2025-2030 Long Range Plan complete. (policy-online)

Approved: MLevine, BGrimes, Unanimous

Nominating Committee: Did not meet.

Directors report:

DDiPaolo reports:

Monthly department reports reflect ongoing progress and full of great information.  
Bequest from Estate of DLeeds.  
Pride Parade, June 7<sup>th</sup> in EH.  
NYS Assemblyman Schiavoni, holding in person "office hours" at the Library every third Tuesday of the month for July, August and September.  
Beginner Spanish extended for 12 more weeks.  
Archive & Children's Dept. Birds of Montauk count checklist begins May 27<sup>th</sup>.  
Semi-annual full staff meeting on 5/20/25.  
2 Incident reports submitted during May.

Old Business: N/A

New Business: N/A

Adjourn Regular Meeting @ 6:35PM to enter into Executive Session: Legal Matter

Adjourn Executive Session @ 6:45PM to enter into Regular monthly meeting.

Motion to adjourn Regular Meeting @ 6:50PM

APPROVED: LValcich, MLevine, Unanimous

\*The next meeting is scheduled for Monday, June 16, 2025 @ 6PM

Respectfully submitted,  
Lucille Lenahan