

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
MARCH 17, 2025 @ 6:00 PM
UNAPPROVED MINUTES

Call to order and roll call of members: MLevine at 6:00 PM

In attendance: MLevine, BGrimes, YSchiappacasse, LHammer, LValcich, LNorris

Absent: LBarnds, SKrusch

Also present: DDiPaolo, LLenahan

Approval of minutes from February 24, 2025 monthly meeting:
Approved: MLevine, BGrimes, Unanimous

Approval of Financial report including Warrants and Payroll:
Approved: MLevine, LHammer, Unanimous

Friends of the Library report: N/A

Correspondence: N/A

Public expression: N/A

Committee report:

Finance & Budget—Did not meet.

Personnel—Did not meet.

Building & Grounds—Did not meet.

Policy & Procedure—Did not meet.

Nominating—Did not meet.

Director's report:

DDiPaolo reports:

- #1- Friends Irish Soda Bread bakeoff & tasting a huge success.
- #2-Library newsletter is complete and mailed out; VGarrison commended for an amazing job and all employees who contributed .
- #3-White House Executive order to eliminate the Institute of Museum and Library services, the nation's only federal agency for America's libraries. Also discussed, ALA'S response to this news. Detailed ways to take action (NYLA)
- #4-Library attorney issued a memorandum regarding Immigration Enforcement on library grounds.

- #5-First Amendment Audits update.
- #6- Upcoming community organizations use the library for programs.
- #7- Beginner Spanish class well attended; will run for 6 weeks.
- #8- Monitor in local history room shows live-cam of bird feeder with documentation of rare bird sightings.
- #9- Open call for photographs celebrating 45 years of the Montauk Library for an upcoming slideshow.
- #10- Archival dept. visiting the Montauk senior center for an archival show & tell along with new exhibits, digital collections and new research continues.
- #11- Children's dept. reintroduced 1000 Books Before Kindergarten; Family Place Workshop Series underway; many other programs in the works.

Old Business: N/A

New Business:

DDiPaolo reports:

Seeking proposals:

- #1-HVAC Service/ Maintenance
- #2 Carpentry (office wall/door)
- #3- Cleaning Services.
- #4 Duct Cleaning: 3 proposals received;

Approved proposal from Cunningham Air Duct Cleaning on 3/17/25 in the amount of \$7974.00.

Board approved: MLevine, LValcich, Unanimous.

ALA Annual Conference: DDiPaolo attending last week of June.

Key / Alarm Code Policy: Draft Policy presented and under development.

Approved proposal from Action Store Front for 3 new Kawneer certified door saddles on 3/17/25 in the amount of \$2200.00.

Board approved: LValcich, BGrimes, Unanimous.

Personnel changes:

DDiPaolo reports:

Hiring TMcClane as part time library clerk.

*Board approved: LValcich, LNorris, Unanimous

KFuchs resignation.

* Board accepts KFuchs resignation. Approved: LNorris, BGrimes, Unanimous

Motion to adjourn regular meeting to enter Executive Session @ 6:57PM

Approved: MLevine, LHammer, Unanimous

Motion to adjourn Executive Session and close Regular Monthly Meeting @ 7PM

Approved: LValcich, MLevine, Unanimous

*The next monthly meeting is scheduled for Monday, April 21, 2025 @ 6PM

Respectfully submitted, Lucille Lenahan