

Montauk Library Board of Trustees
Special Meeting
December 6, 2024 4:30 PM
Unapproved Minutes

Present: Linda Barnds, Linda Norris, Lynn Hammer, Marilyn Levine, Barbara Grimes, Lisa Valcich

Also Present: Denise DiPaolo

Absent: Yasna Schiappassee

Meeting called to order by President Marilyn Levine – 4:37 p.m.

Purpose of the meeting was to accept a proposal from Action Storefront Inc. with regard to the 25 remaining Kawneer operable windows at a cost of \$24,700. Discussion ensued as to what constitutes an “emergency” under the library’s procurement policy and it was unanimously agreed upon that this was indeed an “emergency” situation.

RESOLVED

Accept Proposal from Action Storefront Inc.

Whereas, the Montauk Library has identified a critical need to replace 25 remaining Kawneer operable windows to ensure the safety and functionality of the facility; and

Whereas, General Contractor Patriot Organization has been non-responsive; and

Whereas, Action Storefront Inc. has submitted a proposal for the removal and installation of the aforementioned windows at a cost of \$24,700; and

Whereas, the situation has been determined to meet the criteria for an "emergency" under the library's procurement policy, allowing for the waiver of standard bidding requirements due to the urgent need for these repairs;

Now, therefore, be it resolved, that the Montauk Library Board of Trustees hereby accepts the proposal from Action Storefront Inc., in the amount of \$24,700 for the removal and installation of 25 operable windows; and

Be it further resolved, that this action acknowledges the invocation of the "emergency" exclusion under the library's procurement policy to address the pressing nature of this repair and ensure timely completion of the project.

Grimes, Levine; Unanimous

Meeting adjourned at 4:54 pm