

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
October 21, 2024 @ 6:00 PM
AGENDA

CALL TO ORDER: 6:00 PM by MLevine

IN ATTENDANCE: MLevine, LBarnds, YSchiappacasse, LHammer, LValcich

ABSENT: BGrimes

ALSO PRESENT: DDiPaolo, DElliot, LNorris, LLenahan

TRUSTEE & OFFICER APPOINTMENTS (Nominating Committee):

Nominating Committee recommends LNorris as trustee to fill the vacant spot until April 2025.

Approved: LValcich, MLevine, Unanimous

DDiPaolo welcomes LNorris to the Board of Trustees.

LHammer serected as Vice President.

APPROVAL OF MINUTES FROM SEPTEMBER 16, 2024 REGULAR MONTHLY MEETING:

Approved : YSchiappacasse, MLevine, Unanimous

*Abstain: LValcich

APPROVAL OF FINANCIAL REPORT INCLUDING WARRANTS & PAYROLL:

Approved: LBarnds, LHammer, Unanimous

FRIENDS OF THE LIBRARY REPORT:

DElliot reports:

Weekly knitting group creating holiday related items to sell

at the Annual Holiday sale, Saturday, November 30th, 10AM-3PM.

Fruit cake contest being organized for holiday sale.

Sizeable book donation received from local patron.

New Friends member helping with social media outreach.

ALusty teaming with Friends on programs including an amazing job interviewing and organizing author talk with Tony Caramanico.

CORRESPONDENCE: N/A

PUBLIC EXPRESSION: N/A

COMMITTEE REPORT:

*FINANCE & BUDGET:

DDiPaolo reports:

April 8, 2024 Annual Budget Vote & Trustee Election.

Bank account signatories will be updated.

*PERSONNEL:

DDiPaolo requests to hire KFuchs, effective immediately, as PT custodian.

Approved: MLevine, LBarnds, Unanimous

DDipaolo requests to promote WArias, effective immediately,
to Spanish Speaking Library Assistant .

Approved: MLevine, Lvalcich, Unanimous.

***BUILDING & GROUNDS:**

DDiPaolo reports on BMansir behalf:

- Annual Fire Inspection completed 10/17/2024.
- Deck door & saddle replaced in Children's Dept.
- Bike rack being refinished.
- Refinishing of interior handrails complete.
- Ongoing plan with Patriot Organization to correct window issues.
- Saddles to be replaced on doors- upper level & main entrance.
- Trex challenge 480lbs of 1000lbs in 109 days.

***POLICY & PROCEDURE:**

- Vote to approve By-Laws revised 8/4/2024
- Approved: LHammer, MLevine, Unanimous
- Vote to approve Amended Public Access to Records Policy / FOIL
- Approved: MLevine, LHammer, Unanimous

DIRECTOR's REPORT:

DDiPaolo reports:

- Vote to Accept SCLS 2025 Budget: Approved: LValcich, MLevine, Unanimous.
- Library actively accepting donations until October 31st for the Great Give Back.
- Annual Holiday Ugly Sweater Contest to take place in December.
- Online library catalog updating to VEGA.
- Social media stats doing very well.

OLD BUSINESS: Holiday Closings.

DDiPaolo requests:

- Library to close Friday, November 29th & Christmas Eve, December 24th.
- Approved: LBarnds, LValcich, Unanimous

NEW BUSINESS: Approve 2025 Board meeting dates.

- Approved: LHammer, YSchiappacasse, Unanimous

MOTION TO ADJOURN REGULAR MEETING AT 7PM

APPROVED: MLevine, LValcici, Unanimous., Unanimous

***The next meeting is scheduled for Monday, November 18, 2024 @ 6PM**

Respectfully yours,
Lucille Lenahan