

**MONTAUK LIBRARY**  
**Regular Monthly Meeting of the Board of Trustees**  
**October 21, 2024 @ 6:00 PM**  
**Agenda**

1. Call to order and roll call of members
2. Trustee & Officer Appointments (Nominating Committee)
3. Approval of minutes from September 16, 2024 regular monthly meeting
4. Approval of Financial reports including Warrants and Payroll
5. Friends of the Library report
6. Correspondence
7. Public Expression
8. Committee reports
  - Finance & Budget
  - Personnel – Hire: Custodian; Promotion: Library Assistant (SS)
  - Building & Grounds – Annual Fire Inspection 10/17/2024
  - Policy & Procedure –Vote to Approve by-laws; Vote to Approve amended Public Access to Records policy
  - Nominating
9. Director’s report – Vote to Accept SCLS 2025 Budget
10. Old Business – Holiday Closings
11. New Business - APPROVE 2025 Meeting Dates (below)
12. Adjourn meeting

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**Upcoming Meetings & Events**  
**Monthly Meetings @ 6:00 PM**

Monday, October 21 - Monthly Meeting  
Monday, November 11 – Closed –  
Veteran’s Day  
Monday, November 18 – Monthly Meeting  
Thursday, November 29 – Closed –  
Thanksgiving  
Monday, December 16 – Monthly Meeting  
Wednesday, December 25 – Closed –  
Christmas Day  
Wednesday, January 1 – Closed New  
Year’s Day  
Monday, January 20 - Closed -Martin  
Luther King Jr. Day

**JANUARY MEETING TBD**

**FEBRUARY MEETING TBD**

Monday, March 17 - Monthly Meeting

Tuesday, April 8 – 2025-26 Budget Vote  
and Trustee Election  
Sunday, April 20 - Closed - Easter  
Monday, April 21 - Monthly Meeting  
Monday, May 19 - Monthly Meeting  
Monday, June 16 - monthly Meeting  
Tuesday, July 22 - Monthly Meeting  
Tuesday, August 19 - Monthly Meeting  
Monday, September 15 - Monthly Meeting  
Monday, October 20 - Monthly Meeting  
Monday, November 17 - Monthly Meeting  
Monday, December 15 - Monthly Meeting