

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
MONDAY, DECEMBER 18, 2023 @ 6PM
Unapproved Minutes

CALL TO ORDER AT 6:00 pm by CTyler

IN ATTENDANCE: CTyler, LBarnds, RSheckman, YSchiappacasse

ABSENT: MLevine, BGrimes

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan

Approval of Minutes from October 16, 2023 Regular Board Meeting:
Tabled to January 18, 2024 meeting.

Approval of Minutes from November 28, 2023 Regular Board Meeting:
APPROVED: YSchiappacasse, RSheckman, Unanimous

Approval of Financial report including Warrants and Payroll:
APPROVED: RSheckman, CTyler, Unanimous

FRIENDS REPORT:

SKrusch reports:

- Friends reworking fundraising events.
- Wednesday movies will no longer be shown starting 2024.
- Display case purchased for knitting & crocheting group coral reef display.

CORRESPONDENCE:

DDiPaolo reports:

- Notes expressing appreciation to the library and donations from The S. Kutler Family Foundation and TTief & AReed.

PUBLIC EXPRESSION: N/A

DIRECTOR'S REPORT:

DDipaolo reports:

- Options for new Wednesday night programs discussed and to be continued.
- April 2, 2024 Library operating budget vote & trustee election/date confirmed.
- Safety committee finalizing guidelines for library safety plan.
- Social media training in progress for employees.
- 2022-2023 Audit complete.
- Two surveys in development: #1 Adult programming (Sally will assist w/formatting)
#2 Did You Know? (Brit will assist w/formatting)

COMMITTEE REPORT:

#1 Policy & Procedure-- No report.

#2 Finance & Budget-- - 2024-2025 Draft Operating Budget proposed.

CTyler motions to approve draft budget.

APPROVED: RSheckman, CTyler, Unanimous

#3 Personnel-----No report.

#4 Building & Grounds—No report.

#5 Nominating Committee-

CTyler motions to affirm nominating committee of BGrimes, YSchiappacasse, BGrimes. APPROVED: LBarnds, CTyler, Unanimous

Nominating committee recommends appointing Lynn Hammer as trustee to fill Lynda Bostrom's vacancy. Appointment through April 2, 2024 (trustee election)

APPROVED: LBarnds, RSheckman, Unanimous

OLD BUSINESS:

DDiPaolo reports:

Steinway Reservation Use Policy approved.

APPROVED: LBarnds, CTyler, Unanimous

Discussion on Core Values tabled until January 18, 2024 Board Meeting

NEW BUSINESS:

DDiPaolo reports:

KVerbesey will conduct a 2 hour trustee training on March 18, 2024 (4pm-6pm)

Significant rain storm caused water intrusion in building.

Email and Certified letter being sent to Patriot for existing issues.

ADJOURN MEETING: 7:45PM APPROVED: LBarnds, CTyler, Unanimous

The next meeting is scheduled for Monday, January 18, 2024 @ 6pm

Respectfully yours,
Lucille Lenahan