

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
MONDAY, October 16, 2023 @ 6PM
Unapproved Minutes

CALL TO ORDER AT 6:00 pm by MLevine

IN ATTENDANCE: MLevine, RSheckman, CTyler, YSchiappacasse

ABSENT: LBarnds, BGrimes, LBostrom

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan

PUBLIC EXPRESSION: N/A

CORRESPONDENCE: N/A

APPROVAL of Minutes from September 18, 2023 Regular Board Meeting:
APPROVED: YSchiappacasse, MLevine, Unanimous

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:
APPROVED: MLevine, CTyler, Unanimous

FRIENDS REPORT:

SKrusch reports:

Friends yard sale made \$1500.
6th brick order placed.
Holiday Book sale November 25th @ the library.
Annual appeal letter in progress.
Friends continue work in book shop.

COMMITTEE REPORT:

#1 Policy & Procedure- Trustee Vacancy (term 2022-2027)

MLevine reports:

The resignation letter from Board Trustee LBostrom.

Board regrettfully accepts LBostrom resignation. APPROVED: CTyler, MLevine, Unanimous

MLevine, YSchiappacasse appointed as nominating committee to fill vacancy.

APPROVED: RSheckman, CTyler, Unanimous

#2 FINANCE & BUDGET:

DDiPaolo reports:

2022-2023 Audit complete. Final report to come.

#3 PERSONNEL:

DDiPaolo reports:

Congratulations to Aimee & Scott on expecting their first child.

Resignation of BSagastume.

ACCEPTED & APPROVED: CTyler, YSchiappacasse, Unanimous

Custodial job opening and interviews complete.

Recommendation to Board to hire WQuimby for PT custodian/handyperson

@ \$22.50 per hour.

ACCEPTED & APPROVED: MLevine, RSheckman, Unanimous

#4 BUILDING & GROUNDS:

DDiPaolo reports:

Kawneer report submitted to library building committee; Kawneer inspector performed an inspection of windows & doors with corrections noted to be completed.

Moisture test in wall on hold until windows/door fix complete.

Fire Inspection to take place November 20, 2023.

Lightpath proposal accepted fiber based internet.

ACCEPTED & APPROVED: CTyler, MLevine, Unanimous.

#5 NOMINATING COMMITTEE:

DDiPaolo reports:

Board has option to appoint a Trustee to fill vacancy through April 2, 2024.

NEW BUSINESS:

DDiPaolo reports:

Immigration in NYS Exhibit on display on Upper Level of library.

2024 Board Meeting dates discussed.

Library Closed Friday, November 24, 2023

APPROVED: RSheckman, CTyler, Unanimous.

EH Town requests to hold monthly Town Board Work Sessions;

*discussion to follow.

OLD BUSINESS:

DDiPaolo reports:

Financial Audit 10/12/23 complete.

ADJOURN MEETING: 6PM APPROVED: MLevine, CTyler, Unanimous

The Next Meeting Is Scheduled for Monday, November 20, 2023 @ 6pm

Respectfully yours,
Lucille Lenahan