

RETURN TO WORK POLICY

1. Employees shall be required to submit a doctor's note after three consecutive days of absence from work.
2. Upon returning to work from an extended absence due to illness or injury, employees shall be required to submit a doctor's note certifying that the employee is fit to return to work. An extended absence shall constitute an absence of three (3) days or longer.
3. In all other instances, the Library may require an employee to submit a doctor's note certifying that the employee is fit to return to work.

Adopted,

December 18, 2017

Montauk Library Board of Trustees