

BOARD MEETINGS

In accordance with New York State's Open Meetings Law, members of the public are welcome to attend Montauk Library's Board of Trustees meetings. The only exception shall be those meetings or portions of meetings that are devoted to Executive Session.

Library Board meetings are for the conduct of Library business. Recognizing the responsibility for proper governance, and the need to conduct the Board's business in an orderly, efficient manner, the following procedure is established to receive input from Montauk Library district residents.

Regulations for Public Input at Library Board Meetings

- Audience participation is limited to the portion of the meeting designated for Public Expression.
- When speaking before the Board, individuals are asked to state their name and address for the record, and to address the Board President or designee.
- Each person may speak for a maximum of three (3) minutes, and Public Expression will be limited to a total of twenty (20) minutes.
- Public input is limited to comments on matters involving Library business or operations.
- Personal complaints against Library staff, Board members or patrons shall not be received by the Board in an open meeting. Any such complaint should be presented to the Library Director for appropriate action.
- Individuals attending Board meetings must conduct themselves with respect and civility toward others. Language which the Board perceives to be unreasonably offensive or threatens the orderly progress of the discussion or meeting is prohibited.
- The Board will accept comments but may choose not to respond to them, preferring instead to consider them at another time.
- The Board reserves the right to dispense with Public Expression when doing so is deemed appropriate.

Adopted by the Montauk Library Board of Trustees

July, 2023