

MONTAUK LIBRARY
Regular Monthly Meeting of the Board of Trustees
May 15, 2023 @ 6:00 PM

Minutes

Trustees in attendance: MLevine, LBostrom, LBarnds, Rsheckman, BGrimes;
Also in attendance: DDiPaolo, SKrusch

1. CALL TO ORDER at 6:00 PM
 2. PUBLIC EXPRESSION - none
 3. CORRESPONDENCE – Thank you letter from the Retreat
 4. APPROVAL of minutes from April 17, 2023 Regular Meeting –(LBarnds, RSheckman; Unanimous)
 5. VOTE to approve Check Details and Payroll Reports – (BGrimes, MLevine; Unanimous)
 6. FRIENDS Report – SKrusch reports on Little Free Libraries, upcoming Surf Month events and 2023 Annual Book Fair plans
 7. COMMITTEE REPORTS
 - Policy & Procedure – no report
 - Finance & Budget – Board VOTE to modify lines in 2022-2023 Operating Budget as follows: (MLevine, LBostrom;Unanimous)
 - 1- *Eliminate Custodial Supplies line. Move the \$ numbers to Office and Building Supplies.*
 - 2- *Change the name Membership Dues and Subscriptions to just Membership Dues. Move \$13,000 of this budgeted expense to Digital Materials. Leave the remaining \$2,000 to balance the year to date expenses.*
 - Personnel – no report
 - Building & Grounds - Children’s Deck door leak and Ocean view Deck Door closing mechanism fixed again
 8. NEW BUSINESS – Surf Month; Story Walk; Library of Things; Books on CD Weed; Green Roof herb/tomato pots; Tween shelving; No Overnight Parking signs; Audit Engagement Letter; HVAC Commissioning results; Plumbing Diagnostic Results report forthcoming; DDiPaolo attending ALA Confernece
 9. OLD BUSINESS – Postponing discussion re: additional operating hours
 10. REQUEST TO ADJOURN REGULAR MEETING at 6:45 PM - LBarnds, MLevine; Unanimous
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Upcoming Meetings & Events: Monthly Meetings @ 6:00 PM

May 29, 2023 - Closed Memorial Day

June 19, 2023 - Closed Juneteenth

Tues., June 20, 2023- Reg. Monthly Meeting

July 4, 2023 - Closed Independence Day

July 10, 2023 - 10:00 am - Annual Organizational Meeting

Tues., July 18, 2023 - Regular Monthly Meeting

Tues., Aug 15, 2023 Regular Monthly Meeting

September 18, 2023 - Regular Monthly Meeting

October 16, 2023 - Regular Monthly Meeting

November 20, 2023 Regular Monthly Meeting

December 18, 2023 Regular Monthly Meeting

Pending Approval