

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
September 19, 2022 @ 6:00 PM
UNAPPROVED MINUTES

IN ATTENDANCE: BGrimes, LBarnds, LBostrom, RSheckman, CTyler,YSchiappacasse
ABSENT:MLevine
ALSO PRESENT: DDiPaolo, SKrusch, LLenahan

CALL TO ORDER REGULAR MONTHLY MEETING: DDiPaolo at 6:00 PM

PUBLIC EXPRESSION---N/A

CORRESPONDENCE---

DDiPaolo reports:

Thank you note from KRade.

Patrons suggesting book deposit box outside too high.

Patrons requesting more books in Spanish, French, Italian, Russian and Chinese.

Thank you note from PDonna on a touching recognition of JDonna with a plaque placed on the Archival entrance.

Email from patron requesting word change on sign on teen room door.

Letter from DOT informing library that work to be done in surrounding area.

Thank you note and donation from group using library over the summer.

APPROVAL OF MINUTES FROM AUGUST 16, 2022 REGULAR MEETING:

Approved : LBarnds, BGrimes, Unanimous

VOTE TO APPROVE CHECK DETAIL AND PAYROLL REPORTS:

Approved: LBarnds, LBostrom, Unanimous

FRIENDS REPORT: SKrusch reported to the Board FOL working on the yard sale for October 8th and accepting donations between September 12 and October 6 at 221 Essex Street. FOL book sale will be Thanksgiving weekend. SKrusch reported Book Shop at library made \$1600 last three months. Brick sales still going well with over \$50,000 sold to date and orders are still being taken. Friends of The Library will now accept requests from the Library for special funding.

COMMITTEE REPORT:

POLICY & PROCEDURE—all policies available on Library website.

Finance Policy (revised) APPROVED: BGrimes, LBostrom, Unanimous

Records Retention Policy (revised) APPROVED: BGrimes, LBostrom, Unanimous

FINANCE & BUDGET----

DDiPaolo reports:

M & T Bank new online portal challenging with local bank directing questions to a customer service number . Board considering other banks.
Donations being made in memory of GBriguet.

PERSONNEL---

DDiPaolo reports:

Staff training day a success with active shooter training, Narcan training, AED training and hands on CPR and choking training.
Holiday closures 11/25 and 12/24 (motion to approve Holiday closures)
APPROVED: LBostrom, LBarnds, Unanimous
NYLA conference will be held in November.

BUILDING & GROUNDS ---

DDiPaolo reports:

Dehumidification systems installed.
Intercom system installed.
Custodial/Handyperson employment applications being taken.
Water bottle filler proposals being taken.

NEW BUSINESS:

DDiPaolo reports:

2023 schedule of Board meetings on calendar.
Maximum occupancy in local history room to be reevaluated.
Maximum occupancy reevaluated and changed in children's room.
Footage of May Ribbon-Cutting Day to be shared with library from Montauk Live TV.
County Directors meeting on 9/16 was a huge success with many compliments throughout the day.
Discussed potential modification for Covid vaccine requirements.

OLD BUSINESS: N/A

MOTION TO ADJOURN REGULAR MEETING AT 7:10 PM

APPROVED: CTyler, LBarnds, Unanimous

*The next meeting is scheduled for Monday, October 17, 2022 @ 6PM

Respectfully yours, Lucille Lenahan