

Montauk Library Policy

COMMUNITY BULLETIN BOARD POLICY

The primary use of the bulletin boards will be for library purposes. As a center for information, the library will cooperate with government and non-profit civic, cultural, recreational, educational organizations and other individuals by displaying their materials if the following criteria are met:

- Materials to be posted must be submitted for approval to the library director or designee who will see to its posting. Materials are subject to review by the library director or other designee.
- No organization or individual shall be permitted to post any materials which advocate the election or defeat of any candidate for public office, or which advocates any affirmative or negative vote for or against any proposition.
- Materials for posting must be of a non-religious nature.
- Due to limited bulletin board space, the library reserves the right to restrict the size, number, and location of materials.
- The time span during which materials are posted will be determined by the library.
- The library assumes no responsibility for the content of the notices nor for the possible damage or theft of notices.
- Items posted are done so for informational purposes only. Posting does not imply an endorsement by the library.
- Soliciting funds, except for library purposes, is not permitted. No organization or individual shall be permitted to place in the library any box, receptacle, or canister which solicits donations, except with the permission of the library board.
- Posters announcing fund-raising programs sponsored by any local nonprofit organization may be displayed providing there is space available. Organizations may be requested to submit a copy of their Tax Exempt Certificate.
- Petitions may not be posted in the library.
- Since bulletin board is limited, priority will be given first to the library, the Board of Trustees and the Friends of the Library, then to Montauk community organizations.
- Materials for posting must have a name and telephone number to be contacted for further information or clarification.
- The Library's Community Bulletin Board is not for commercial use.
- Interior Bulletin Board is for Library Use Only.