

MONTAUK LIBRARY
Regular Monthly Meeting of the Board of Trustees
August 16, 2022 @ 6:00 PM
Agenda

- 1. CALL TO ORDER**
- 2. PUBLIC EXPRESSION**
- 3. APPROVAL of minutes from July 19, 2022 Regular Meeting**
- 4. VOTE to approve Check Details and Payroll Reports**
- 5. FRIENDS Report**
- 6. COMMITTEE REPORTS**
 - Policy & Procedure – Archival Policies (Archivist Aimee Lusty);**
Temporary card Policy: 1 month vs 3 month; Collection Development
Policy; Social Media Policy; Exhibit and Display Case Policy; Service
Animal Policy; Community Bulletin Board Policy; Use of Outdoor Decks ;
Policy; Public Access to Records Policy (aka FOIL); Community Service
Policy
 - Finance & Budget –**
 - Personnel – Notary; CPR; Social Media trainings**
 - Building & Grounds – Water bottle fillers; QR codes; Quiet Area Signs;**
Lanyards
- 7. NEW BUSINESS – 3 hr limit/room reservations; lending folding chairs?**
- 8. OLD BUSINESS – Events on the Green; Upcoming Programs (Medicare 101,**
EH Senior Advocate, Blood Pressure Kits, New Yoga Teacher);
Dedication/Staff Training Day: September 6
- 9. ADJOURN REGULAR MEETING**

Upcoming Meetings & Events: Monthly Meetings @ 6:00 PM

August 16, 2022- Regular Monthly Meeting
Sept. 5, 2022 – Closed Labor Day
Sept. 6, 2022 – tentative - Closed Staff
Training Day /Dedication Day
Sept. 19, 2022- Regular Monthly Meeting

October 10, 2022 – Closed Columbus Day
October 17, 2022 – Regular Monthly Meeting
Nov. 21, 2022 – Regular Monthly Meeting
Nov. 24, 2022 – Closed Thanksgiving