

MONTAUK LIBRARY  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
June 20, 2022 @ 6:00 PM  
*MINUTES*

CALL TO ORDER: call to order at 6:00pm by BGrimes

IN ATTENDANCE: MLevine, BGrimes, LBarnds, LBostrom, RSheckman, CTyler

ABSENT: JLycke

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, SGlaser, RCaliendo

PUBLIC EXPRESSION: N/A

GUESTS: Construction Managers / Construction Project

DDiPaolo reports about potential issue with ejector pump since April 2022, which is causing a smell throughout the building. RCaliendo confirms potential issue with ejector pump determined by telephone and onsite troubleshooting with subcontractors- re: plumbers, mechanical team. DDiPaolo reports issues of smell seems when bathrooms are heavily used and possibly when it rains. RCaliendo will plan a meeting with engineers and plumbers on site to inspect. SGlaser reports D&S adjusted air flow in the mechanical room to move more air thru to exhaust to alleviate smell. No results. SGlaser reports Hirsch checked drains in room for possible cause. RSheckman suggests meeting with plumber, engineer and mechanical teams on same day. RSheckman also requests information from construction managers on change orders and allowances with punch list not being complete and changes made without proper direction and approval. Board discusses final payment options available until all issues fixed and change orders reviewed for proper charges.

DDiPaolo also reports issues with HVAC system with areas of library. D&S performed remote troubleshooting, however issues still remain. SGlaser reports contacting HVAC company to help resolve issues.

Motion to ADJOURN REGULAR MEETING AT 7:09 PM; ENTER EXECUTIVE SESSION TO DISCUSS LEGAL MATTER 7:10PM. MLevine, CTyler; Unanimous

Motion to ADJOURN EXECUTIVE SESSION & REOPEN REGULAR BOARD MEETING 7:20PM. MLevine, LBarnds; Unanimous

VOTE TO APPROVE MINUTES FROM May 16, 2022 Regular Meeting:  
APPROVED: BGrimes, LBostrom; Unanimous

VOTE TO APPROVE CHECK DETAIL AND PAYROLL REPORTS:  
APPROVED: MLevine, BGrimes; Unanimous

FRIENDS REPORT: N/A

COMMITTEE REPORTS:

POLICY & PROCEDURE—all policies available on Library website.

Meeting Room Policy (revised) APPROVED: MLevine, LBarnds; Unanimous

PTO Policy (revised) APPROVED: CTyler, BGrimes; Unanimous

FINANCE & BUDGET – 2022-2023 BUDGET (revised) - APPROVED: CTyler, MLevine, RSheckman, LBarnds, LBostrom ABSTAIN—BGrimes

PERSONNEL—

DDiPaolo reports that pay period #1 will start with next paycheck being in New Fiscal Year and also reported a proposed rate/wage increases 2022-2023 for qualified employees. APPROVED: MLevine, CTyler, LBarnds, RSheckman, LBostrom ABSTAIN: BGrimes

DDiPaolo reported LDeLalla going to full time in fall 2022.

DDiPaolo reports the resignation of RRash. Board accepts with regret resignation of RRash. BGrimes, MLevine; Unanimous

BUILDING & GROUNDS-- DDiPaolo reports to Board an increase in meeting room use applications.

NOMINATING COMMITTEE—LBostrom reports resignation letter from Trustee and President, JLycke, as of June 30, 2022. LBostrom also reports having a potential candidate to interview. DDiPaolo proposes to Board to consider dedicating history room to Joan Lycke. BGrimes proposes dedicating the archival room to Jim Donna. DDiPaolo proposes dedication ceremony in fall 2022. Talks to be continued.

NEW BUSINESS:

DDiPaolo reports Annual legal retainer renewal approval due. DDiPaolo proposes to Board closing Tuesday, Sept. 6, 2022 for staff training. Talks to be continued.

OLD BUSINESS: July/August meetings moved to Tuesdays; Organizational meeting July 1, 2022 @ 10 am.

MOTION TO ADJOURN REGULAR MEETING AT 8:15PM APPROVED: MLevine, LBarnds, Unanimous

\*The next meeting is scheduled for Tuesday, July 19, 2022 @ 6PM

Respectfully yours,  
Lucille Lenahan