

**MONTAUK LIBRARY  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
MONDAY, April 25, 2022 @ 6PM (postponed from 4/19)  
Unapproved Minutes**

**CALL TO ORDER AT 6:04pm by DDiPaolo**

**IN ATTENDANCE:** MLevine, RSheckman, LBarnds, LBostrom, BGrimes

**ABSENT:** JLycke, CTyler

**ALSO PRESENT:** DDiPaolo, SKrusch, LLenahan

**PUBLIC EXPRESSION:** N/A

**APPROVAL** of minutes from March 21, 2022 Regular Board Meeting:  
APPROVED BY LBarnds, BGrimes, Unanimous

**VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:**  
APPROVED BY MLevine, BGrimes, Unanimous

**FRIENDS REPORT:** SKrusch reported book room (book store) in lower level of library soft opening 3rd weekend in May with hours on Saturdays from 9am-1pm. Book Fair planned for July 2nd and brick orders still being taken.

**COMMITTEE REPORT:**

**#1 Policy & Procedure-** VOTE RESULTS from April 5, 2022 38/4  
DDiPaolo reported 2022-2023 operating budget passed and LBostrom and CTyler voted in as Trustees for 5 more years.

DDiPaolo reported Montauk Community Church returns back items that were held during construction and were returned safely to library archives as of March 23, 2022 under supervision of SRaymond and DDiPaolo.

Trustees reminded notarization of Oaths of Office and Code of Ethics forms.

**Official Equity, Diversity and Inclusion Statement:**

*The Montauk Library is committed to fostering, cultivating and preserving a culture of diversity, equity and inclusion. We embrace and encourage our employees' differences in age, color, disability, ethnicity, family and marital status, gender identity or expression, language, national origin, physical and mental ability, race, religion, sexual orientation, socio-economic status, veteran status and other characteristics that make our employees unique.*

APPROVED: MLevine, RSheckman, Unanimous

DDiPaolo reports working with LBostrom and the assistance of library attorney in revising policies. DDiPaolo reports revised Maintenance of Public Order Policy, Unattended Children's Policy, Surveillance Policy, Computer Use Policy, 3D Printer Policy. APPROVED: LBostrom, RSheckman, Unanimous

**FINANC & BUDGET:** DDiPaolo reports Annual audit has begun and getting new appraisal for audit.

**PERSONNEL:** VGarrison and DDiPaolo enrolled in online Community Archives course from NYS.

Board accepts Feeney resignation: LBarnds, BGrimes; Unanimous

**BUILDING & GROUNDS:** DDiPaolo reports 2nd phone line installed; parking lot completed, but with concerns of buses parking and negotiating narrow turns; deer eating plants; window cleaning estimates being accepted; donated teak chairs & benches repaired; storage unit empty.

**NEW BUSINESS:** DDiPaolo reports School HS tech club created 3D map of inside library; Toy Library established (funded by anonymous donor) Board requested to approve an after-hours/ Sunday Meeting (Summer Season) for LocalCommunity group. APPROVED: BGrimes, Sheckman, Unanimous

Board discussed vaccination requirements for presenters, instructors and performers. No change. Discussion on May 22 Ribbon Cutting day speakers and events including the unveiling of The Seven Sisters textile art created for library by textile artist Susan Schrott.

**OLD BUSINESS: N/A**

**ADJOURN MEETING: 8PM APPROVED: MLevine, LBostrom, Unanimous**

**The next meeting is scheduled for Monday, May 16, 2022 @ 6pm**

**Respectfully yours,  
Lucille Lenahan**