

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
March 21, 2022 @ 5:30 PM
Unapproved Minutes

CALL TO ORDER AT 5:30 PM by LBarnds

IN ATTENDANCE: LBostrom, RSheckman, BGrimes, LBarnds, CTyler

ABSENT: JLycke, MLevine

ALSO PRESENT: DDiPaolo, LLenahan

PUBLIC EXPRESSION-N/A

APPROVAL OF MINUTES FROM February 22 regular meeting:

APPROVED BY LBarnds, CTyler; Unanimous

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:

APPROVED BY LBostrom, BGrimes; Unanimous

FRIENDS REPORT: DDiPaolo reported as per SKrusch's email, second brick order sent in 3/18/22 and will be installed in time for ribbon cutting ceremony on May 22, 2022.

DDiPaolo also reported Friends book store will open May 21st, 2022; Friends mugs being sold at library

for \$8 and Friends Book Fair will be held July 2, 2022.

COMMITTEE REPORTS:

POLICY & PROCEDURE

2021 NYS ANNUAL REPORT (Vote To Approve) : APPROVED- BGrimes, LBostrom; Unanimous

DDiPaolo reported ALL items stored in safe deposit at People's Bank, items mostly owned by Montauk Historical Society, were returned safely and escorted back by DDiPaolo, MLevine, DWhite, JGaviola to the Montauk Library on March 1, 2022.

DDiPaolo reported that new library hours will be determined by the new outdoor sign installation and parking lot paving (scheduled 3/29/22) – expected March 4, 2022

FINANCE & BUDGET

Reminder that the annual operating budget vote and trustee election will take place April 5, 2022; Public Information Session will take place March 28 at 6:00 PM

DDiPaolo reported that Appraisal Affiliates starting appraisal for new building, FFE.

BGrimes reported that Property insurance policy renewal was presented with no time to shop around; it was due to be signed that day - totally unprofessional on agency's part. DDiPaolo suggests every 5 years to shop around for new policy quotes and contracts.

PERSONNEL COMMITTEE

On behalf of the Personnel Committee, LBarnds recommended performance raise for BMansir VOTE in favor: LBostrom, BGrimes, Sheckman, LBarnds; Not in favor: CTyler ; Motion Approved.

DDiPaolo reported LDeLalla passed the CS Librarian 1 Exam; KBurns joined children's department this month; VGarrison full-time employment began March 16, 2022; RRash on 12 weeks PFL. LLenahan recommended for Full-Time Library Treasurer Position. Approved- CTyler, LBarnds; Unanimous

NEW BUSINESS: Official Ribbon Cutting Ceremony scheduled for May 22, 2022; many events being planned. Moving forward after punch list- too soon to discuss; Trustees request review of punch list and status of each item.

OLD BUSINESS- N/A

ADJOURN MEETING: LBarnds Motion to adjourn meeting at 6:42 pm
APPROVED: CTyler, BGrimes, Unanimous

The next meeting is scheduled for Monday, April 18, 2022 @ 5:30 pm

Respectfully yours,
Lucille Lenahan