

**MONTAUK LIBRARY**  
**REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**Tuesday, February 22, 2022 at 5:30 PM Via Zoom (recorded)**  
**(UNAPPROVED MINUTES)**  
**AGENDA**

**REGULAR MEETING CALLED TO ORDER AT 5:30 PM by BGrimes**

**Adjourn regular meeting 5:31 PM to go into Executive Session:**

BGrimes makes a motion to go into Executive Session Meeting to discuss a legal matter.

Approved: LBarnds, Sheckman, Unanimous

**ADJOURN Executive Session Meeting & re-opened Regular Board Meeting at 6:08PM.**

**IN ATTENDANCE:** MLevine, BGrimes, LBarnds, LBostrom, RSheckman

**ALSO PRESENT:** DDiPaolo, SKrusch, LLenahan, MStokes

**ABSENT:** JLycke, CTyler

**PUBLIC EXRESSION: N/A**

**APPROVAL OF MINUTES FROM January 18, 2022 REGULAR MEETING :**

Approved: LBostrom, LBarnds, Unanimous

**APPROVAL OF MINUTES FROM FEBRUARY 9, 2022 SPECIAL MEETING:**

Approved: BGrimes; MLevine; Unanimous

**VOTE TO APPROVE CHECK DETAIL and PAYROLL REPORTS:**

**(with exception of PSEG bills)**

APPROVED BY MLevine; LBostrom; Unanimous

**FRIENDS REPORT:** SKrusch reported Friends room at library nicely set up with daily book donation deliveries. SKrusch also reported brick sales still going well and will be advertised for new brick business.

**COMMITTEE REPORT:**

\* **POLICY & PROCEDURE:** LBostrom reported working with DDiPaolo on updating the Policy manual and the bylaws . Requests another Trustee for this committee. LBostrom also reports to Board her petition for position of trustee needs signatures and will be at front desk of library.

\* **FINANCE & BUDGET-** DDiPaolo reports reminder of budget vote April 6, 2022.

\* **PERSONNEL:** Motion to approve request from Librarian I employee for administrative leave; to be reevaluated March 2022. APPROVED: MLevine; LBarnds; Unanimous  
DDiPaolo requests to Board the hiring of Kelsey Burns as a Library Assistant in the children's department. APPROVED: BGrimes; MLevine; Unanimous

\* **BUILDING & GROUNDS-**DDiPaolo reports to Board construction report submitted by Construction Team and multi punch list being worked on. DDiPaolo also reports being pleased with project being on budget even with delays and extra expenses accrued. DDiPaolo reports opening day comments truly heartwarming from community members.

**OLD BUSINESS: N/A**

**NEW BUSINESS: N/A**

**Motion to Adjourn meeting at 6:26PM: APPROVED: BGrimes; LBarnds; Unanimous**

Next Meeting Scheduled for March 21, 2022

Respectfully submitted, Lucille Lenahan