

**MONTAUK LIBRARY  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
JANUARY 18, 2022 VIA ZOOM**

**CALL TO ORDER AT 5PM BY JLYCKE**

**IN ATTENDANCE:** JLycke, MLevine, RSheckman, LBarnds, LBostrom, CTyler

**ABSENT:** BGrimes, NAmoruso

**ALSO PRESENT:** DDiPaolo, SKrusch, LLenahan, RCaliendo, SGlaser, RBeeler

**PUBLIC EXPRESSION:** N/A

**CONSTRUCTION PROJECT UPDATE:** Guests via ZOOM-

RCaliendo, SGlaser, RBeeler

SGlaser reports to Board the Fire Marshal final inspection scheduled for 1/21/22 and sign off paper work will be issued and handed off to RBeeler for application for C of O. Also reported: staff entrance and upper level deck doors have been installed; south bay windows -both levels installed, trimming being finished upper level; millwork completed and Patriot cleaning up site for safety; stainless steel railings completed on children's deck; building is climate controlled, brick pavers including donor bricks at entrance are installed, bathrooms are operable, sanitary pumps working, deep sink installed on lower level and driveway being worked on. RBeeler reports after C of O issued, temporary library will be removed. RCaliendo reports after temporary library removed, parking lot work will include removing piers and rebar. Landscape architect will advise: regarding Green Roof maintenance. Board is encouraged to weigh in on the blue window film.

**APPROVAL OF MINUTES FROM DECEMBER 20, 2021 REGULAR MEETING:**

APPROVED BY LBarnds, CTyler, Unanimous

**VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:**

APPROVED BY MLevine, CTyler, Unanimous

**FRIENDS REPORT:**

SKrusch reported the Annual Appeal has raised over \$25,000. SKrusch also reported giving two checks from Friends of Library: \$15,000 for operating budget and \$20,000 for Annual Appeal; purchasing mugs to be sold at library near coffee station and engraved bricks will be re advertised to promote future sales; book donations being accepted.

**COMMITTEE REPORT:**

**#1 Policy & Procedure-** DDiPaolo suggests person meetings once in new library.

**#2 Finance & Budget-** DDiPaolo reports 2021-2022 taxes had been wired to bank account.

DDiPaolo reports to Board on vote to overriding tax cap resolution:

**Resolved pursuant to the provisions of Section “3-c” of the General Municipal Law, the Board of Trustees of the Montauk Library, by a vote of at least sixty percent of the Board of Trustees, hereby approves a tax levy increase that exceeds the tax levy for the fiscal year July 1, 2022 to June 30, 2023. Board vote in favor of override : MLevine, JLycke, Unanimous**

**#3 Personnel-** Leonardo Resignation ; Hires: VHoffman -Part -time Library Assistant & LLopez - Weekend Page. APPROVED: JLycke, LBostrom, Unanimous

**#4 Building & Grounds: Cleaning Proposals**

DDiPaolo reports difficulties to Board after advertising and soliciting cleaning companies to interview for cleaning contract for library. DDiPaolo reports talks to continue at February meeting.

**OLD BUSINESS: Mitten Tree; Tax Prep.:**

DDiPaolo reports The Mitten Tree collected three bags of scarves and mittens for The Retreat . DDiPaolo also reported Tax Prep starting February 11, 2022 and will be every Friday from 10am-12pm and will run through April 16th, 2022; appointments being required.

**NEW BUSINESS :**

DDiPaolo reports to Board in reference to Kirkwood request. DDiPaolo also reports to Board Fred Thiele approved an additional Bullet Aid and has been deposited in Library Capital account. DDiPaolo also reported working on library newsletter spearheaded by VGarrison.

**ADJOURN MEETING:** Motion to adjourn at 6:00PM: JLycke, MLevine, Unanimous

**The Next Meeting Is Scheduled for Tuesday , February 22, 2022 at 5PM.**

**Respectfully yours,  
Lucille Lenahan**