

MONTAUK LIBRARY
REGULAR MONTHLY MEETING (ZOOM) OF THE BOARD OF TRUSTEES
Monday, October 18,2021 5:00 PM (UNAPPROVED MINUTES)

CALL TO ORDER AT 5PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, LBostrom, CTyler

ABSENT: RSheckman

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, NAmoruso, RCaliendo, SGlaser, RBeeler

PUBLIC EXPRESSION: N/A

CONSTRUCTION PROJECT UPDATE: NAmoruso, RCaliendo, SGlaser, RBeeler

A. Fire Service-Highway Permit- SGlaser reports NYS DOT issued road opening permit. SCWA confirmed receiving permit and releasing work order to construction dept. and date for install to be confirmed.

B. Status of Windows / Doors- SGlaser reports glass was scheduled for store front the end of this month and is now delayed another week.

C. Temporary Windows /Doors- RCaliendo reports glass and parts delayed and should be arriving next week for install.

D. Schedule- SGlaser reports requesting a schedule from Patriot for site work. SGlaser reports requesting Patriot to start curb work . NAmoruso and RCaliendo following up with emails to Patriot regarding schedule. SGlaser reports landscaper cleaned up site and also reported work being done on wood slat ceiling in local history room. SGlaser reports D & S finalizing control wiring & programing for HVAC units and Hirsch approximately 98% complete wiring sanitary pumps. SGlaser reports VSC's solar contractor, Green Logic , confirmed PSEG recognizes the solar system operational. SGlaser reports children's deck stainless steel railing to be installed; moisture test to be done in archives room. NAmoruso reports positive progress. NAmoruso also reports waiting for schedule for completion from Patriot, despite numerous emails. RBeeler reports being pleased design with completion of children's decking, wood slat ceilings, green roof growth and the lights fixtures.

E. Miscellaneous - SGlaser reports the computer floor in the exhibit center will begin end of the week. ; SGlaser reported carpet tile was delivered. DDiPaolo suggests to NAmoruso to prepare a schedule while waiting for Patriots schedule. DDiPaolo insists that contractors do not park in certain areas of the parking lot. Causes confusion and prevents patrons from driving and parking efficiently.

**APPROVAL of Minutes from September 20, 2021 Regular Board Meeting:
Approved by -JLycke, LBarnds, Unanimous**

**VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:
Approved by- BGrimes , CTyler, Unanimous**

FRIENDS REPORT: N/A

COMMITTEE REPORT:

**Policy & Procedure- Sustainable Libraries Initiative // Policy
Motion To Adopt Sustainability Policy- APPROVED: BGrimes, CTyler, Unanimous**

Finance & Budget-DDiPaolo reports library Audit (part 2) starts 10/19/21

Personnel Committee-

DDiPaolo requests to the Board to accept the resignation of LTheiling as of 10/08/21

Motion to accept resignation: APPROVED: MLevine, LBarnds, Unanimous

DDiPaolo requests the Board to consider promoting JDeSousa from part time to full time at \$22.50 per hour; noting Passport manager responsibilities, social media projects and many other special projects assigned to Jane. APPROVED: JLycke, LBarnds, Unanimous

DDiPaolo requests to Board to fast track promoting LDeLalla to library trainee .

Motion to approve promoting LDeLalla to library trainee: APPROVED: MLevine, CTyler, Unanimous

Board Trustee, CTyler, states to DDiPaolo his thoughts of waiting to hire children librarian until Spring 2022, when new list from CS is available.

OLD BUSINESS- N/A

NEW BUSINESS: Trustee Training Law ; SCLS Trustee memo

DDiPaolo reports to Board, Library Trustee Training bill was signed by Governor Hochul as of last week. DDiPaolo also reports SCLS Board of trustee, Jo-Ann Robotti , a representative of libraries for the Town of EH and other areas, term has expired and will be seeking re-election. DDipaolo also reported to Board about two recent incident reports.

MOVE TO ENTER EXECUTIVE SESSION to discuss potential legal matter -5:45 PM

Re-Enter Regular Meeting at 6:42 PM

Adjourn Meeting at 6:43 PM

The Next Meeting Is Scheduled for Monday, November 15, 2021

Respectfully submitted, Lucille Lenahan