

**MONTAUK LIBRARY
REGULAR MONTHLY MEETING (ZOOM) OF THE BOARD OF TRUSTEES
MONDAY, SEPTEMBER 20, 2021 5PM (UNAPPROVED MINUTES)**

CALL TO ORDER AT 5PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, CTyler, LBostrom, RSheckman

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, NAmoruso, RCaliendo, SGlaser, RBeeler

PUBLIC EXPRESSION: N/A

CONSTRUCTION PROJECT UPDATE: GUESTS VIA ZOOM- NAmoruso, RCaliendo, SGlaser, RBeeler
A. Fire Service-Highway Permit- SGlaser reports the fire service is currently with the SCWA and SCWA is assembling the permit package to open the State highway in order to do the tap. SGlaser also reports the permit process from NYS , can possibly take up to 6 months to complete. SGlaser reports delay of application permit being submitted due to Patriots negligence.

B. Status of Windows / Doors- SGlaser reports work continues on south deck and frames on south bay windows installed. RCaliendo reports glass for windows and doors still delayed.

C. Temporary Windows / Doors—RCaliendo reports Patriot installing temporary glass (plexi glass or tempered glass) to keep area air and water tight until hurricane/ high performance glass is available and delivered for installation. RBeeler reports to Board that the temporary glass is safe to use and will keep the project moving.

D. Schedule—NAmoruso reports Patriot's schedule suggests November 2021 for substantial completion. SGlaser reports approximately 80% of phase one complete.

APPROVAL of minutes from August 17, 2021 Regular Board Meeting:

APPROVED BY LBostrom, MLevine, Unanimous

VOTE TO APPROVE CHECK DETAIL: APPROVED BY LBarnds, MLevine, Unanimous

FRIENDS REPORT: SKrusch reports brick sales continue and first shipment of almost 300 etched bricks will be delivered to temporary library. SKrusch also reports membership drive underway. Book donations resume by appointment.

COMMITTEE REPORT:

POLICY & PROCEDURE: Vaccination Policy (enclosed) / Days Closed Winter 2021/ year 2022 : DDiPaolo reports to Board new Vaccination policy started September 15, 2021, with employees required to be vaccinated or tested twice a week and show proof of negative test result using home tests. Board moves to amend policy: tests will be once a week at a certified testing facility showing a negative test result starting October 12, 2021. Home Testing not permitted. Denise will notify staff. APPROVED: CTyler, LBarnds, Unanimous

FINANCE & BUDGET: DDiPaolo reports to Board an expense for Traf-Sys Inc. being used for the new people counter at library.

PERSONNEL-Performance Evaluations: DDiPaolo reports to Board performance evaluations will resume late September —early October.

BUILDING & GROUNDS- Architect Contract / Addendum (enclosed)

DDiPaolo reports to Board, JLycke signed addendum to architect's contract. DDiPaolo also reported children's programs starting again in library and the new link to New York Heritage website getting a lot of recognition.

OLD BUSINESS: N/A

NEW BUSINESS: DDiPaolo requests to Board to consider closing Black Friday 2021.
Approved: LBostrom, Levine, Unanimous

EXECUTIVE SESSION TABLED UNTIL NEXT MEETING

ADJOURN MEETING: Motion to adjourn at 6:15 PM JLycke, MLevine, Unanimous

Next meeting scheduled for Monday, October 18

Respectfully submitted, Lucille Lenahan