

**MONTAUK LIBRARY  
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES  
AUGUST 17, 2021 7:00PM  
Minutes**

IN ATTENDANCE: MLevine, BGrimes, LBarnds, LBostrom, CTyler  
ABSENT: JLycke, RSheckman  
ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, NAmoruso, RCaliendo, SGlaser

**CALL TO ORDER** AT 7:00 pm. by MLevine

**PUBLIC EXPRESSION-** N/A

**CONSTRUCTION PROJECT UPDATE:** GUESTS VIA ZOOM-NAMORUSO, RCALIENDO, SGLASER

\*\* CLOSED AUGUST 18-20 FOR FIRE LINE INSTALLATION- SGlaser reports to the Board the fire line installation will start Wednesday August 18<sup>th</sup>, 2021. SGlaser reports meeting with contractors about work on second floor. SGlaser also reports last portion of glass for windows and doors for upstairs level on backorder with no known delivery date which prevents work being finished on lower level.

\*\* TRUSTEE WALKTHROUGH ON 7/26 COMMENTS- BGrimes reports to SCC having a walkthrough with other Board members on 7/26/2021 and being disappointed and frustrated in the state of the library at this stage of the project. NAmoruso reports back his regrets to Board on their frustration, noting issues with contractors and backed up orders for important building supplies caused by the pandemic.

\*\* REVISED EV CHARGER PROPOSAL - DDiPaolo reports to Board rescinding to pursue Grant for EV charger in light of additional fees developing from project delays.

**APPROVAL OF MINUTES FROM JULY 20, 2021 REGULAR BOARD MEETING:**

Approved: MLevine, LBostrom, Unanimous

**VOTE TO APPROVE CHECK DETAILS AND PAYROLL REPORTS:**

Approved: BGrimes, MLevine, Unanimous

**FRIENDS REPORT**

SKrusch reported to Board first brick order placed for 280 bricks raising \$40,000 of which expenses were \$13,000. SKrusch reports brick sales will continue.

SKrusch also reports the new Friends room in the library to be used for book sales also and the Friends will resume book donations at a future date.

**COMMITTEE REPORTS**

\*\* POLICY & PROCEDURE- Operating Hours for New Street Sign: DDiPaolo suggests to Board to think about the operating hours for the new building/street sign. To be discussed at September meeting.

**\*\* FINANCE & BUDGET- RESOLUTION:**

As per the library's auditor's instructions, the Board is asked to create a new account for the purpose of posting all interest generated from BOND funds. Approved: MLevine, LBarnds, Unanimous

**\*\* PERSONNEL**

DDiPaolo reports to Board resignation of Brian Pope and to accept his resignation. Approved: BGrimes, CTyler, Unanimous

DDiPaolo also reports LDeLalla, currently a Library Assistant, is enrolled in library school. DDiPaolo recommends promotion to Librarian Trainee. Board acknowledges and congratulates Linda. Due to status of the building project, and budgetary concerns, promotion will be scheduled January 3, 2022 after first semester is complete. Approved: CTyler, LBarnds, Unanimous

**\*\*BUILDING & GROUNDS**

DDiPaolo reports to Board advertising for a cleaning service for the library and taking applications.

**NEW BUSINESS:** memo from Ray Beeler/ enclosed- (to be determined)

**OLD BUSINESS:** Covid Protocol for Employees / Vaccinations / Patrons

Board discusses different options for Covid Vaccination protocol. Board unanimously approves policy starting September 15, 2021, all employees of the library are required to be vaccinated or provide proof twice a week that they have had a negative Covid test.

**ADJOURN MEETING:** Motion to adjourn at 9:00PM.

LBarnds, BGrimes, Unanimous

**The next meeting is scheduled for Monday, September 20, 2021 at 7PM.**

**Respectfully yours,  
Lucille Lenahan**