

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES:
via ZOOM conference
JUNE 21,2021 6PM (UNAPPROVED MINUTES)

CALL TO ORDER AT 6:02PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, LBostrom, RSheckman, CTyler

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, NAmouruso, RCaliendo, SGlaser,DCinnante

PUBLIC EXPRESSION: DCinnante requests information on completion date of renovation.

CONSTRUCTION PROJECT UPDATE: SGlaser reports to Board that south edition work completion being done including detailed framing and closing up that part of the building; north edition glass installation on upper level and west main level and additional glass installed on lower levels. SGlaser also reports PSEG was onsite 6/21/21 and inspected/approved work done on main disconnect panel in the mechanical room and meter pan. Future date to be announced for meter being set and tested for permanent power to the building. HVAC units also being wired in. SGlaser reports plumbing sprinkler work 90% done with north edition covered and south edition fire sprinklers will be installed after framing complete on that area. SGlaser reported CMM onsite to excavate for curb line east edition to north edition. SGlaser also reported to Board that all glass will be installed except south edition and reinforced plastic being used for the time being to prevent water entering building.

Board requests from Construction Project managers schedule of completion date.
NAmoruso reports to Board regular/daily communication with contractors re: quality of work & being mindful to the project timeline.

APPROVAL OF MINUTES FROM May 17, 2021 MEETING-

Approved: JLycke, MLevine, Unanimous

VOTE TO APPROVE CHECK DETAIL and PAYROLL REPORTS

APPROVED: MLevine, CTyler, Unanimous

FRIENDS REPORT: SKrusch reports brick sales going well with approximately 200 bricks being sold and raising approximately \$30,000 due to the sales.

COMMITTEE REPORTS: POLICY & PROCEDURE-

JUNETEENTH- Motion to approve adding Juneteenth to Closed Days schedule: CTyler, RSheckman, Unanimous

CDC MASK GUIDELINE- The Library is now following CDC & NYS mask guidelines. Masks are encouraged and recommended, but not required for fully vaccinated individuals, but understood that those who are not vaccinated should wear a mask; Honor system.

STANDING COMMITTEES FOR 2021-2022-

Annual Organizational meeting scheduled for Thursday, July 8th, 2021

OATH OF OFFICE FY 2021-2022-

DDIPAULO requests to Board notarized oaths and signing of code of ethics forms.

FINANCE & BUDGET- DDiPaolo reports to Board Annual Audit Part 1- begins June 22, 2021.

SAM GRANT & BULLET AID (Assemblyman Fred Thiele)

DDiPaolo reported to Board the \$250,000 SAM Grant is moving ahead. DDiPaolo also reported Assemblyman Fred Thiele nominated the library for a \$20,000 Bullet Grant. DDiPaolo also reported working with SCWA for an additional grant re: FUJI septic system.

PERSONNEL-Salary increases effective PP#1 2021-2022; Maura Feeney returns to FT beginning July 1, 2021

DDiPaolo requests to Board motion to accept salary increase.

Approved: MLevine, LBarnds, Unanimous.

DDiPaolo requests Boards approval next pay period, first pay period in fiscal year 2021-2022 covering all pay period #1 fiscal year 2021-2022 at the 2021-2022 rates.

Approved: MLevine, CTyler, Unanimous

NEW BUSINESS

DDiPaolo reports online trustee training course is on 6/23/2021. Annual meeting scheduled for July 8, 2021; Ribbon cutting weekend committee formed with first meeting June 30th at 2PM discussing activities taking place day of ribbon cutting. DDiPaolo also reports Chamber of Commerce farmers market on Thursdays allowing non for profit organizations one day per season to attend. July 1, 2021, the library will have a presence at the farmers market. DDiPaolo also reported getting approval from the Town of EH to have Storytime on the Green for four Wednesdays starting July 14, 2021 at 10AM.

OLD BUSINESS-Strategic Plan Committee Update-**N/A**

ADJOURN MEETING: Motion to adjourn at 7:00 PM - RSheckman, LBarnds, Unanimous

Next Meeting Scheduled for Monday, July 19, 2021 at 6:00PM.

Respectfully submitted, Lucille Lenahan