

**MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
March 15, 2021 6:00PM via Zoom**

Unapproved Minutes

CALL TO ORDER at 6:00PM by DDiPaolo

Motion to Adjourn regular meeting for Executive session to discuss litigation matter-
JLycke,LBarnds,Unanimous

**Open Executive Session- at 6:01 PM
Adjourn Executive Session at 6:32 PM**

Call to order/Regular meeting at 6:33 PM by DDiPaolo

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, LBostrom, CTyler, RSheckman

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, NAmoruso, RCaliendo, SGlaser,RBeeler

PUBLIC EXPRESSION: N/A

CONSTRUCTION PROJECT UPDATE: GUESTS: NAmoruso, RCaliendo, SGlaser, RBeeler
SGlaser from SCC reported that on the east edition roof is being installed and appears to be water tight. As per the main level and lower level east edition -- work continuing, including sheet rocking on lower level. SGlaser reported fire sprinkler main installed in mechanical room; electrical and communication wires under way; east edition sanitary pump installed and piped out, door frames and bathroom tiles being installed.

SGlaser also reported meeting with inspectors from the East Hampton Town Department of Natural Resources. Sanitation work is 90% complete so DDiPaolo can start the application to receive funds for that grant. Artichect RBeeler, reported that his Civil Engineer to work with SCWA to get approval with new sprinkler system. RBeeler also reported rejecting some PCO's and getting credits back on changes. DDiPaolo reported to construction team concerns with the driveway and how the construction fence is obstructing part of it.

APPROVAL of minutes from February 22, 2021 meeting:

APPROVED BY MLevine, JLycke, Unanimous

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:

APPROVED BY LBarnds, BGrimes, Unanimous

FRIENDS REPORT: SKrusch reported brick sales have started and purchasing forms can be found on library website.

COMMITTEE REPORTS

POLICY & PROCEDURE:

A-Minimum Standards- -DDiPaolo reports NYS requiring all libraries post all public information policies and reports on library website.

B-Updated Open Meetings Law (vote)- APPROVED: LBarnds, JLycke, Unanimous
C- Strategic Plan -DDiPaolo reported a new committee, (BGrimes, CTyler, LBostrom)
formed to update the library's Strategic Plan

D- Newsletter- DDiPaolo reported the library newsletter is complete and available to access
online. Expected to be in mailboxes by March 22.

E- NYS Annual Report (vote) Approved: MLevine, JLycke, LBostrom, RSheckman

F- Revised Public Health Emergency Plan (vote/ required by NYS due 4/1/2021)-
Approved: BGrimes, RSheckman, Unanimous

FINANCE & BUDGET:

DDiPaolo reported to Board that BNB Bank is now Dime Bank. People's Bank change to M&T Bank
by end of 2021.

PERSONNEL: No report.

NEW BUSINESS: DDiPaolo proposes to Board to consider wording for plaque to be placed on the
boulder for ribbon-cutting ceremony. DDiPaolo also proposes to Board to consider hours of opera-
tion of new library.

OLD BUSINESS:

A- Elevator Proposals-DDiPaolo reported SGlaser was instrumental in receiving proposals.

DDiPaolo reported existing elevator company, Eclipse came in at lowest bid, a 3-year contract will
be renewed.

B-Intrusion & Access Control Proposals (VSC lowest bidder)

DDiPaolo reported receiving several proposals. The electrical contractor onsite, VSC (subcontractor
Garland), came in with lowest bid. **ADJOURN MEETING at 7:25PM** by JLycke, MLevine, Unanimous

The next meeting is scheduled for Monday, April 12, 2021 at 6:00PM

**Respectfully yours,
Lucille Lenahan**