

MONTAUK LIBRARY
Regular Monthly Meeting of the Board of Trustees
October 19, 2020 6:00pm

Unapproved minutes

CALL TO ORDER-at 6:00pm by JLycke

IN ATTENDANCE -JLycke, CTyler, LBarnds, BGrimes, LBostrom, RSheckman

ALSO PRESENT-DDiPaolo, SKrusch, LLenahan, RBeeler, NAmoruso,RCaliendo,SGlaser

Construction Project Update: Architect and CMs provided update to sanitary system excavation change order, recommending approval of PCO. Board moved to accept this change order.

Architect and CMs also reported that GC, Patriot Organization, submitted a letter of delay seeking and 81 day extension plus \$174,515 fee. Library attorney has been consulted. Replied to letter offering 2 week extension only. No response to date.

NAmoruso and RCaliendo reported to Board construction project going well inside the building with plumbing, mechanical and electrical work being done with SGlaser being the on site construction manager every day to oversee project. SGlaser reported that the schedule concrete pour will take place soon of the east elevation addition and Municipal Testing Labs also scheduled to be done.

Approval of minutes from September 21, 2020 Regular Meeting & September 25, 2020 Special Meeting —Approved: (JLycke, LBarnds, Unanimous)

Vote to approve Check Detail & Payroll Reports: Approved-(JLycke, LBarnds, LBostrom, RSheckman, CTyler) **Abstained-**(BGrimes)

Friends Report- SKrusch reported Friends of the Library yard sale brought in over \$1,000. SKrusch also reported Friends have collected books for Little Library and also working on Annual Appeal to go out early November, 2020.

Committee Report: Policy & Procedure:

Common Vote Date 2021-April 6, 2021 / BGrimes term expires in 2021.

Approval of Board Meeting Dates for 2021: Approved- (RSheckman,JLycke,Unanimous)

Approval of Revised Public Health Emergency Plan: Approved-
(CTyler,RSheckman,Unanimous)

Finance & Budget: Draft 2021-2022 budget underway for

January 2021 approval: DDiPaolo reported to Board that as of now the library is operating on a 2019-2020 budget and the 2021-2022 budget being prepared will be increased to run a new and improved library of which a draft budget will be presented to the budget committee in November or December, 2020.

Audit: DDiPaolo reported to Board that library audit complete. Bound copy should be ready for Board approval by November meeting.

New Business: DDiPaolo reported that the Great Give Back did very well with donations being given to ARF, The Retreat, Montauk Food Pantry and the Lions Club. DDiPaolo also reported to the Board that she expressed interest in Long Island Library Resource Council Board vacancy.

Adjourn Meeting: LBarnds, JLycke , Unanimous

The next meeting is scheduled for Monday, November 16 , 2020 at 6pm

Respectfully submitted,

Lucille Lenahan