

**MONTAUK LIBRARY**  
**REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES**  
**JANUARY 21, 2020 6PM (APPROVED MINUTES)**

**CALL TO ORDER AT 6:04PM BY JLYCKE**

**IN ATTENDANCE:** JLycke, MLevine, BGrimes, LBarnds,CTyler, RSheckman

**ABSENT:** LBostrom **ALSO PRESENT:** DDiPaolo, SKrusch, LLenahan

**APPROVAL OF MINUTES FROM REGULAR MEETING-December 16, 2019**

Approved: JLycke, LBarnds, Unanimous

**APPROVAL OF MINUTES FROM SPECIAL MEETING- December 18, 2019**

Approved : RSheckman, LBarnds, Unanimous

**VOTE TO APPROVE CHECK DETAIL:**

APPROVED BY MLevine, LBarnds, Unanimous

**PUBLIC EXPRESSION: N/A**

**CORRESPONDENCE:** JLycke read a thank you letter to M. Seley for donation, thank you letters received from the Montauk Food Pantry for the coat drive and The Retreat for the mitten tree collection.

**FRIENDS REPORT:** SKrusch reported Annual Appeal raised over \$14,000.

SKrusch also reported the packing of the downstairs library moving slowly, by steadily SKrusch also reported Friends planning spring programs.

**COMMITTEE REPORT:**

**#1 BUILDING & GROUNDS-** Temporary Library & Construction updates:

DDiPaolo reported temporary library project is about 60% complete and also reported move-in on target for April 1, 2020. DDiPaolo also reported construction committee will meet on Thursday, January 23, 2020 with Library Architect and Construction Managers to discuss library project.

**#2 VOTE: REVISED OPERATING HOURS FOR TEMPORARY LIBRARY:**

Approved: JLycke, BGrimes, Unanimous

**#3 VOTE: REVISED STAFF SCHEDULE** - DDiPaolo requested from Board members approval for revising the staff schedule while in temporary library. Approval from Board needed before submitting plan to Civil Service for a final approval.

Approved: LBarnds, MLevine, Unanimous

**#4 MAJOR CONSTRUCTION PROJECT UPDATE:**

DDiPaolo reported Main Library Construction Project still on target .

**FINANCE & BUDGET: VOTE TO APPROVE 2020-2021 OPERATING BUDGET**

DDiPaolo reported Operating Budget Committee met in reference to the proposed budget and agreed to flat line the tax base to remain the same . No Budget Vote Needed.

Approved: RSheckman, MLevine , Unanimous

**PERSONNEL:** DDiPaolo reported LTheiling probationary period complete which needs Boards Approval for a salary increase. Approved: LBarnds, MLevine, Unanimous

**DIRECTOR'S REPORT:** DDiPaolo reported staff meeting(s) in the upcoming weeks with updates on schedules and hours.

**NEW BUSINESS:**

**FITNESS SCHEDULE:** DDiPaolo reported the fitness schedule is on a break until February when some activities will resume.

**NEW BOOK DROP:** DDiPaolo requested from Board for approval to purchase a new Book Drop Box. Approved: CTyler, JLycke, Unanimous

**PRINT BUDII :** DDiPaolo requested approval from Board for approval to purchase the Print Budii to be used in temporary library and new library. CTyler, LBarnds, Unanimous

**PLAY TOUCH:** DDiPaolo requested approval to purchase Play Touch Table to be used in Children's section of temporary library and new library. LBarnds, CTyler, Unanimous

**ADJOURN MEETING:** Motion to adjourn at 7:19PM. JLycke, RSheckman, Unanimous

**Next Meeting Scheduled for Tuesday, February 18, 2020 at 6:00PM.**

**Respectfully submitted, Lucille Lenahan**