

**MONTAUK LIBRARY**  
**Regular Monthly Meeting of the Board of Trustees**  
**November 18, 2019 6:00 PM**

**Agenda**

- 1. CALL TO ORDER**
- 2. APPROVAL of minutes from October 22, 2019 meeting**
- 3. VOTE to approve Check Detail & Payroll Reports**
- 4. PUBLIC EXPRESSION**
- 5. CORRESPONDENCE**
- 6. FRIENDS' REPORT**
- 7. GUEST: Maura Feeney- archival update/ NEDCC**
- 8. COMMITTEE REPORTS**
  - Policy & Procedure**
    - Vision Statement for Local History Discovery Center – committee**
    - Holiday Hours**
  - Building & Grounds**
    - Temp Library Contracts Awarded 11/8/19**
    - Authorization for Director Expenditure approval**
  - Finance & Budget**
    - 2020-2021 operating budget prep.**
  - Personnel**
    - MetLife Dental Insurance**
- 9. DIRECTOR'S REPORT**
- 10. NEW BUSINESS**
  - Covenant Documentation & Acknowledgement // Resolution**
- 11. OLD BUSINESS**
- 12. ADJOURN MEETING**

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**Upcoming Meetings and Conference/Trainings**  
**Regular monthly Board meetings begin at 6:00 PM**

**November 13-16 - NYLA Conference in Saratoga – Lonna /Maura**  
**November 14 – Temp Library Legal Notice & Bid Docs Avail**  
**November 20 –Temp Library Pre-bid Meeting & Walkthrough**  
**November 22 – Denise @ SCC office w/ Cassone etc.**  
**November 26 – Temp Library Bids Due/Opening**  
**Monday, December 16 - Regular Board Meeting**  
**Tuesday, January 21 – Regular Board Meeting**  
**April, 2020 – Family Place Training /Lonna**  
**April 7, 2020 – Common Vote Date**