

MONTAUK LIBRARY  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
SEPTEMBER 16, 2019 6:00 PM

**CALL TO ORDER BY JLYCKE at 6:01 PM**

IN ATTENDANCE: JLycke, MLevine, LBarnds, LBostrom, CTyler, BGrimes  
ALSO PRESENT : DDiPaolo, RBeeler, LLenahan, SKrusch

**RESOLVE:** Access Easement / Cooperation and Use Agreement Documents-  
Resolved, the Board of Trustees hereby approves the Cooperation and Use Agreement and Access Easement with the Montauk Union Free School District in connection with the Bond Referendum for additions, alterations and improvements to the Montauk Library, and authorizes the Board President to execute the Agreement and Easement on behalf of the Library.  
Approved by LBostrom, MLevine, Unanimous

**RESOLVE:** Amended SEQRA Negative Declaration Approved by JLycke, CTyler, Unanimous

**BUILDING PROJECT UPDATE:** (Guest, Ray Beeler & Director, Denise DiPaolo)

- A. Soil Borings:** Soil boring report results discussed. Bearing results good; Drainage results poor, following up with civil engineer re: options.
- B. Furniture Vendor & Shelving Vendor :** Board discussed engaging Bill Devine from Library Interiors & AR Kropp as vendors to work on Building project. Approved by JLycke, BGrimes, Unanimous
- C. Moving / storage Vendor-RFP required :** An RFP is required for this work. Denise will working with CM's to prepare, distribute and accept bids.
- D. Temporary Library Update:** Town of EH Chief Environmental Analyst, Brian Frank will follow up to confirm project is clear to move forward.
- E. Environmental Testing:** JC Broderick will perform environmental testing on existing building. Samples to be taken 9/19. JC Broderick will also perform testing on Cassone trailers (temp location), as required by SED.
- F. Smart Board:** Thank you to Friends of the Library for contributing \$2,000 towards smart board. Smart board will be used in temporary location for films and repurposed in smaller meeting room of the new building.
- G. BANs:** DDiPaolo reported working on paperwork for Bond Anticipation Notice.
- H. SAM Capital Project Grant:** DDiPaolo reported to Board support from NYS Assemblyman Fred Thiele for \$250,000 Capital Grant. DDiPaolo submitted associated applications to NYS for such grant.

\* See attached letter\*

**I. NYS Construction Grant:** Deadline for grant is October 4. Denise will submit.

**J. AV Specialist for Expansion:** Meeting with Advanced Sound scheduled for 9/17/19

**K. Misc.:**

- SKrusch reported to Board that Friends of the Library committed to \$66,000 donation towards construction project.
- Board will open new People's Bank account for BANs and Bond funds. Approved MLevine, JLycke, Unanimous
- RBeeler spoke to Board on many issues including Main Project Update, Temporary Library Update, wetland issues, septic & survey work, meeting with EH Town fire marshal and town officials.  
*\*See attached report.\**
- DDiPaolo suggests publishing a construction-update newsletter/bulletin during renovation.
- **Special Handling of Archival Materials:** DDiPaolo & RBeeler discussed importance of obtaining a reputable company for handling archive collection. Montauk Historical Society and local church contacted to determine procedure for their handling items, which are currently held for safekeeping in secure files in current archival room.
- NEW regular monthly meeting time: 6:00 PM

**ADJOURNMENT:** Motion to adjourn at 7:15 pm by BGrimes, MLevine, unanimous

Next Meeting Scheduled for Monday, September 23, 2019 at 6PM.

Respectfully submitted, Lucille Lenahan