

**MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
AUGUST 19, 2019. 7:00 PM
(unapproved minutes)**

CALL TO ORDER AT 7:03 PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBostrom

ABSENT: LBarnds, CTyler

ALSO PRESENT: SKrusch

ADJOURNED REGULAR MEETING AT 7:04 PM TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUE

MOTION TO CLOSE EXECUTIVE SESSION AT 7:28 PM. Approved JLycke/BGrimes. Unanimous.

MOTION TO RESUME REGULAR SESSION AT 7:30PM. Approved LBostrom, BGrimes. Unanimous.

MOTION TO ACCEPT PROPOSED LIBRARY SCHEDULE DURING CONSTRUCTION PHASE: Open 11AM-6PM seven days per week. Approved by JLycke, LBostrom, Unanimous.

MOTION TO ACCEPT PROPOSED STAFF SCHEDULE DURING CONSTRUCTION: Approved by LBostrom, BGrimes, Unanimous.

TABLED APPROVAL OF MINUTES FROM 7/23/19

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:
APPROVED by MLevine, JLycke, Unanimous.

CORRESPONDENCE: JLycke shared Letter of Thanks to donors M & M Robert Shurman.

FRIENDS REPORT: SKrusch reported on Chamber of C refusal to Friends to sell calendars at Chamber; Thanksgiving Book Sale location, possibly at St. T; Membership Mailing next week; AARP will meet in Community Church for 3 months during construction.

COMMITTEE REPORTS:

#1 Building & Grounds: Denise presented Beeler's A & E Contract for temporary library: \$21,000. Signed by JLycke. Landscape Architect fee reduced to \$9,500. Denise presented proposal for soil boring at site of temporary library-\$5600- Denise presented report from SCC

Design Development Meeting of 9/13/19. Board accepted offer by D DiPaolo to store library piano in her home during construction.

#2 Personnel: Motion to create position of Temporary Instructional Materials Specialist (2 days weekly for 10 weeks) starting early Sept.-Dec. to pack archival materials for storage. Rate to be \$20 per hour for approximately 10 weeks. Approved Bostrom/JLycke. Unanimous.

#3 Policy: Motion to accept new Travel/Conference Policy . Approved by MLevine,BGrimes. Unanimous.

DIRECTOR'S REPORT: Montauk Adventure had asked for our participation in their September program. Denise reported increase participation in this year's Summer Reading Program. John Tanzi presented bill for additional services connected with roofing project.

Motion to reject paying this bill to J Tanzi because this effort was considered to be part of original proposal. Approved BGrimes/MLevine, Unanimous.

Motion stating that if the total expenditure for any single program, children's or adults', is anticipated to be more than \$500 that expenditure must be presented to the Board for Board approval prior to booking the event. Said program cannot be booked without this approval. Approved JLycke,LBostrom, Unanimous.

ADJOURN MEETING: Motion to adjourn at 8:40 PM. Approved MLevine/LBostrom. Unanimous.