

**Montauk Library**  
**Special Meeting of the Board of Trustees**

January 4, 2019 6:00 pm

*Unapproved minutes*

**Call to Order at 6:00 PM** (Lycke/ Barnds, unanimous)

**In attendance:** Joan Lycke, Barbara Grimes, Marilyn Levine, Linda Barnds, Lynda Bostrom, Carter Tyler and Priscilla Stein

**Also present:** Denise DiPaolo, Sally Krusch, Ray Beeler, Nick Amoruso, Bob Caliendo, Maura Feeney

Ray Beeler presented a revised building project renovation noting these points:

The existing 9,000 sf Montauk Public Library, which has served the community well for nearly 30 years, now requires a major reorganization and expansion to meet current / future needs and changing technologies.

5,000 sf of new area will be created by filling in portions of the existing interior double height space, adding a second level above the existing bay window, moving one of the exit stairs to an addition on the west end of the building and creating a significant addition and new entry on the north side of the building.

The Library's existing main level will be reorganized and expanded as follows:

- A larger Children's Library
  - o Three times larger than the existing Children's area
  - o A dedicated play area with thematic play structure
  - o An enclosed Children's Program Room with a sink and storage for storytelling, arts and crafts, etc...
  - o A dedicated new Bathroom for children
  - o Children's Librarian to have a desk overlooking the Children's Library as well as an adjacent enclosed office
  - o A new exterior terrace, connected to the Children's Library, for outdoor play and storytelling
- A new enclosed Teen Room with comfortable seating and a big screen TV
- Reorganization of the Administrative area
  - o Redesigned Circulation Desk with self-check-out
  - o Two new Bathrooms for staff and patrons
  - o Relocation of the 2<sup>nd</sup> floor exit stair to an addition (west end of the existing building) which also will function as a new staff entry
- A 1,600 sf one story addition on the north side of the existing building
  - o To house a new Local History Center supervised by the Library's Archival Room staff
  - o A new main Library entry opening off of a new entry plaza, convenient vehicular drop off at the entry plaza (within sight of the front door) will now be possible

The Library's existing mezzanine level will be reorganized and expanded as follows:

- Portions of the existing double height space will be infilled to create more usable area at this level
- The east facing "bay window" will be extended to this level
- The west exit stair will be moved into an addition also creating more usable space
- Adult services, including fiction, non-fiction and periodicals will be relocated to this level
- A new Bathroom will be provided for Adult Services
- The roof of the existing south porch will be turned into an ocean overlook terrace for outdoor reading, yoga classes, etc...
- The roof of the north addition will an accessible landscaped "green roof", planted with native species

The Library's existing lower level will be reorganized and expanded as follows:

- The west addition basement will allow a significant expansion of the Archival Room

- The north addition basement will allow the Friend's Room to be relocated here, freeing up their current space for a new public meeting room, and a new large storage area which will meet current and future storage needs
- Two new accessible Bathrooms will replace the existing non-accessible Bathrooms

Other upgrades to include:

- Sprinklering of the entire building for enhanced safety
- A redesigned parking lot which allows for vehicular drop off at the entry plaza, handicap parking spaces directly adjacent to the main and staff entries and a book drop accessible by car.

Sustainable (green) features incorporated into the design:

- Reuse of the existing building
- Green (landscaped) roofs
- Sun screening of all south facing windows
- Window replacement with higher performance glazing
- Solar panels on the south facing roof
- An electric vehicle recharging station
- Light pollution reducing exterior light fixtures
- Collection of storm water for irrigation
- Water efficient landscaping with native species
- Use of materials with high recycled content and locally manufactured
- Use of low-emitting interior materials for improved occupant health
- Use of natural light to reduce energy usage
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Discussed thoughts about exterior looking like a "school."

Discussed referendum vote, SED approval, bid documents, construction start and temporary location. SCC (construction managers) explained the construction cost increases if the project goes to bid in 2020. To keep costs down, this timeline should be considered: Vote in May, 2019; SEC review summer, 2019; Bid Openings September 2019; Construction begins December 2019.

Denise will contact Maura Mirras at the school to get Referendum and Municipal Finance Advisor information. Denise will talk with T Volz re: Bond Counsel.

Personnel Committee accepted J. Bitonti's resignation (M Levine, C Tyler; unanimous).

Approved immediately canvassing Librarian II list at \$68,664 annual salary. ( L Bards, J Lycke; unanimous).

Meeting adjourned 7:59 PM (J Lycke, PStein; unanimous)

Respectfully submitted,

Denise DiPaolo