

MONTAUK LIBRARY
Special Meeting of the Board of Trustees
February 19, 2019 6:00PM

ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, LBostrom

EXCUSED: PStein, CTyler

ALSO ATTENDING: DDiPaolo, SKrusch, LLenahan, MFeeney, KLamparter, RBeeler, NAmoruso, BCaliente

1- Call To Order: JLycke 7:00PM

2- Public Expression: KLamparter working on Spring review newsletter and Friends of Library Calendar

3- Misc. Construction Project Items:

- a. **Bond Counsel Engagement Letter:** Bill Jackson has officially been engaged as Bond Counsel.
- b. **SEQRA Determination Resolution :** RBeeler has completed the short form on the environmental study and has determined that the project has limited impact on the environment.
- c. **RESOLVED:** As Lead Agency, the Board agrees to move ahead with project, SEQRA negative declaration. The project is *unlisted*. (BGrimes, Levine, Unanimous)

An Environmental Consultant will be contacted with regard to wetlands, DEC requirements.

d. Design: Most recent plan design presented.

e. Budget: Board suggests final figures and bids be locked in place in 2019.

d. Timeline: NAmoruso presented tentative timeline:

Now -- Community Input sessions
Soon -- SED approval for Temporary Location (trailer/storefront?)
May 21 -- VOTE
June-Sept., Construction Documents prepared
October – SED Review
Nov- Possibly put drawings out in advance
December – SED approval
December- Move into Temp location
Mid-December- BID opening
January 2020 AWARD Bids
January 2020 Construction Begins
Jan-Aug/Sept Construction
Oct – Move in
Nov – Reopen

f. Temporary Location Options: Temporary trailers; Board discusses temporary trailers and location sites. BCaliente discussed looking at other project sites for trailer ideas.

e. Publicity-print, media alerts, list of organizations for presentations / open houses: Suggestions include not overlapping with Operating Budget period to avoid confusion and begin informing community asap. Meetings with town organizations (AARP, PTA, Friends of Library, General Public) in the works. DDiPaolo meeting with AARP on March 5.

f. Sustainability benefits report : N/A

g. Archival Room Requirements: RBeeler suggested to Board ideas for room with changeable plans as needed.

h. DDiPaolo meeting with Town Supervisor March 7, 2019

i. First Legal notice for May 21 vote is expected April 4.
Notice will be made legal in EH Star.

Adjourn Meeting: 8:00 PM (JLycke, LBarnds, Unanimous)