

Montauk Library
Regular Monthly Meeting of the Board of Trustees
October 16, 2017 7:00 PM
Unapproved minutes

Call to Order at 7:00 PM by JLycke

In attendance: JLycke, LBostrom, LBarnds, PStein, MLevine

Absent: JDonna, BGrimes

Also present: DDiPaolo, SKrusch, RBeeler, BMansir, FVassallo

Approval of September 18, 2017 regular monthly meeting minutes – LBarnds, MLevine, unanimous

Treasurer's Report – MLevine, LBostrom, unanimous

Warrant Report – MLevine, LBostrom, unanimous

Public Expression: N/A

Correspondence: Thank you note from The Montauk Adventure for hosting their group for a film for children and some other activities. Thank you note from The Hideaway for October 1 program. Thank you letter from Bruna DiBiase for helping launch the first memorial lecture in memory of her son Eric Rooney. She was truly impressed by the Library's professionalism and attention to detail. The program was so lovely and meaningful.

Friends Report: There were no minutes from The Friends last meeting. The Friends have begun hosting Wednesday night movies again. The Friends are still working on a location on Town property for The Little Library. Peter Van Scoyoc recommended they send the Town a letter with a list of places they would like to place it.

Discussed the possibility of Library renovation/reconfiguration and noting this is just the kind of thing they have money saved for.

Committee Reports:

Buildings and Grounds

1. A plumbing incident in the main level bathroom left it out of order for two days but was resolved quickly by the contractors. The maintenance expenses overall were approximately \$5,000.
2. The roof project was resumed and the project must be completed by October 25, inspection day.
3. Motion to cancel the outdoor automatic sliding door project as of this meeting 10/16/17. (JLycke, LBostrom, unanimous)

Finance and Budget: John Craft created new software fundraising records over the years. 80% of the information has been entered to date, via Craft's data entry staff.

Personnel: N/A

Policy and Procedure: N/A

Technology: Motion to retract the motion to contract Blumenfeld + Fleming to redesign the website. (JLycke, LBarnds, unanimous). Motion to accept Friendly Web Consulting's proposal for web design not to exceed \$7,000. (JLycke, LBostrom, unanimous).

Development/Fundraising: N/A

AdHoc Committees:

Art Advisory: N/A

Archival: N/A

Citizen's Advisory: N/A

Programming: N/A

Director's Report: The Great Give Back was a huge success and 20 agencies were represented at the Health Fair. Over 220 people had attended the events. The drop off donations were successful.

New Business: Our guest speaker, Architect Raymond Beeler, discussed Library history and considerations for long range planning. Ray Beeler will follow up with Needs Assessment information.

Maura Feeney is promoting several programs during American Archives Month including : Fish Tales (panel discussions by local fishermen) on October 22 and The Shine, a discussion by Dell Cullum on October 28.

Long Range Planning Workshop is in Riverhead Library on October 19 at 12:30pm. In November, the Library will collect donations for the Food For Fines. In lieu of fines for overdue books, library patrons can donate non-perishable items or cans.

Old Business: N/A

Adjournment: 8:20pm –JLycke, PStein, unanimous

Next meeting is scheduled for November 20, 2017 at 7:00 pm

Respectfully submitted,

Fiorella Vassallo