

Montauk Library
Regular Monthly Meeting of the Board of Trustees

July 18, 2016 7:00 PM

Unapproved minutes

Call to Order at 7:00 PM by JDonna

In attendance: DDiPaolo, JDonna, LBostrom, LBarnds, MLevine

Absent: JLycke, BGrimes

Also present: SKrusch, FVassallo

Motion to approve the June 20th meeting minutes and the July 11 minutes for the annual organizational meeting. (LBarnds, LBostrom, unanimous)

Treasurer's Report – (LBostrom, JDonna, unanimous)

Warrant Report – The Library budgeted for the NYS employer contribution to the retirement system but did not get billed for it. Motion to approve a fund balance transfer of \$12,000.00 to the Special Fund and earmark it for a future (January 2017) invoice for NYS Retirement. (MLevine, LBarnds, unanimous)

Public Expression: None

Correspondence: 1. Denise DiPaolo met with Lighthouse Historian, Henry Osmer and showed him the security level of the building. Mr. Osmer was pleased and emailed a letter commending the Library for the protection of “not just the documents, but any archival material that so wonderfully illustrates the history of Montauk.”

2. Two thank you notes from artist Andrea LaBouff, one to Denise DiPaolo, and one to Brit Mansir, for their support and assistance in Unity, Discovery and Wonder.

3. Carmine Marino's resignation letter has been received and accepted by the board.

Friends Report: This year's results of the book fair were a little over \$2,000.00 less than last year. People are buying less books. They did raise over \$5,000.00, but they will still regroup next year and raise some money off of other things. The yard sale was a tenth what it's been. The baking they did was a little better than usual. They are discussing other fundraising ideas such as raffling off an iPad and a lunch with authors. The focus of the Friends August meeting will be on other fundraisers. Donations have gone down and they did not have the volume of people. The Beatles program with historian Aaron Krerowicz was a hit with 65 people, the best attendance in many years. SKrusch will contact Mr. Krerowicz for a Star Wars event in the future. The fish guy will be on August 10th, and the CSI program will be on October 15th. The

Friends meeting at the Suffolk Library system was disappointing. Friends have recently given \$11,000.00 to the Library.

Committee Reports:

Buildings and Grounds

1. The architect/engineer submitted the feasibility assessment for the solar panel project and a report for the replacement of the roof. He does not recommend that the Library move forward with the solar project. The cost if the Library were to do the solar project would be \$137,000.00, give or take 15%. It is not cost efficient even with payback within twenty years. Motion to not proceed with the solar panel energy system based on the feasibility assessment report from the architect/engineer. (JDonna, MLevine, unanimous)

2. Based on the cost estimate from the independent A/E firm re: ROOF REPLACEMENT, motion to move forward with the roof replacement capital project (capital fund) and to instruct Denise DiPaolo to apply for a NYS construction grant for replacement of the roof. (LBostrom, JDonna, unanimous)

3. Denise DiPaolo is waiting for Kolb for the high efficiency unit even though there is a building permit in hand. Lead Architect Chris Schwartz will contact Kolb, if we do not hear anything by Thursday July 21.

Finance and Budget:

1. As stated earlier, Library will transfer of \$12,000.00 to the Special Fund for New York State Retirement future liability.
2. The Friends of the Library will pay for the cost of Planned Giving brochure making as a gift to the Library.

Personnel:

1. One qualified candidate for the archival position called a half hour before her interview to say she underestimated the distance to travel to Montauk and reconsidered. Another candidate was interviewed 7/13.
2. Custodian Brian Pope came back to work at the Library today.

Policy and Procedure: none

Technology: none

Development/Fundraising: Other fund raising ideas will be discussed in next year.

AdHoc Committees:

Art Advisory: none

Archival: none

Citizen's Advisory: There are different subcommittees right now. There was a recommendation from someone to make the traffic circle counter-clockwise. Another issue is affordable housing vs. seasonal housing. Many teachers commuting from Hampton Bays and Riverhead into this community cannot afford to live out here.

Programming: So many children are excited about being at the library and are signed up in the summer reading program.

Director's Report: Jackie Bitonti's report will brighten your day.

New Business: none

Old Business: none

Adjournment: (LBarnds, LBostrom, unanimous) 7:33 pm

Next meeting is scheduled for August 15 at 7:00 PM

Respectfully submitted,

Fiorella Vassallo