

# Montauk Library

## Regular Monthly Meeting of the Board of Trustees

February 19, 2016

**Call to Order at 7:02 pm by Joan Lycke.** Present Denise DiPaolo, Joan Lycke, Lynda Bostrum, Jim Donna, Linda Barnes, Sally Krusch, Marilyn Levine and Barbara Grimes

**Approval** of minutes from January 2016 meeting, motion by MLevine, JDonna, approved by all.

**Treasurer's Report-** Discussion of the way in which the Balance Sheets are generated for each bank account, B Grimes states is unacceptable. Reports approved by all, B Grimes abstains from vote. Motion by Joan Lycke and Jim Donna.

**Warrant Report-** Motion to approve: Lynda Bostrum and Joan Lycke. Approved by all.

**Public Expression:** None

**Correspondence:** Elizabeth Lane's will names the library as a beneficiary, pending probate.

**Friends Report:** Pot Luck dinner March 5<sup>th</sup>, Book bucks to children not a success, Planning a movie for the vote day, Kayaking talk in June, Program on Beatles history in July. Nature program in August.

### **Committee Reports:**

**Building and Grounds:** Carbon monoxide detectors must be installed according to NYSED, Simplex Grinnell submitted proposal for \$11,000. SCLS running a workshop on NYS codes next weekend. Director will advise.

Copper leader hanging from building, East Coast Gutters will repair for \$100, Approved by all.

Tree came down in last snowstorm, portion of fence came down, will repair both in Spring.

Resolution by Board to approve Furnace Project: Motion by L Barnes, M Levine and Approved by all.

Resolution SEQRA Type II Action for furnace project, approved by all on Board.

**Finance and Budget:** New auditor's RFP discussed and the board's general dissatisfaction with the current auditor. New auditor, Baldessari and Coster LLC, has been hired for the coming year for \$8500 annually. Motion Joan Lycke and Jim Donna, approved by all.

**Approval of Proposed Budget:**

Includes 5.99% increase, transfer of funds from the Special Fund to offset Childrens Programs, Family Place and Technology expenses. Motion to approve by MLevine and JLycke and approved by all.

**Personnel:** Staff meeting this Monday to learn new cash register.

**Policy and Procedure:** Discussed handling of cash.

**Technology:** None

**Development/Fundraising:** Kiwanis donation of \$500 and Friends donation of \$4500 received. Improve your Balance donation from Friends of \$500 received.

AdHoc Committees:

Art Advisory: Heather Dunn Costara in February, April is Caldecott Award Month.

Archival: Still Cataloging and organizing.

Citizen's Advisory: no meeting

Programming: Carolyn Balducci wrote grant to Huntington Arts Council and was denied. Valentines Dance last Saturday on new dance floor. Coloring club featured in East Hampton Star. Baby Yoga (Mommy and me) to start as a 4 class trial. Harbes Farm offering passes for Library patrons, Library is purchasing a season for \$500.

**Directors' Report:**

Vote to approve NYS Annual Report, motion by J Lycke and J Donna, approved by all.

Director requests \$3000 to be moved from Professional Fees to Travel and Entertainment in order for library staff to attend professional meetings. Motion by JDonna and MLevine. Approved by all.

Director requests to attend American Library Conference in June. Motion JLycke and MLevine, approved by all.

**New Business:**

**Old Business:**

**Adjournment:** Motion by JLycke at 8:16pm.

**Upcoming Meetings and Events: March 18<sup>th</sup> at 7 pm.**