

Montauk Library Board of Trustees
Annual Organizational Meeting for the Fiscal Year 2015-2016

July 6, 2015

Call to order: 6:00 pm

In attendance: Joan Lycke, Denise DiPaolo, Lynda Bostrom, Linda Barnds, Jim Donna, Marilyn Levine, Carmine Marino and Barbara Grimes

Oath of Office

Code of Ethics and Conflict of Interest Policies signed by each member.

Election of Officers: Slate nominated by Carmine Marino, approved by all as follows:

President: Joan Lycke

Vice President: Carmine Marino

Secretary: Barbara Grimes

Financial Secretary: Marilyn Levine

Standing Committees nominated by Joan Lycke and Carmine Marino, approved by all as follows:

Budget and Finance: Marilyn Levine, Barbara Grimes

Building and Grounds: Carmine Marino, Jim Donna

Policy and Procedure: Lynda Bostrom, Joan Lycke

Personnel: Linda Barnes, Jim Donna

Ad-Hoc Committees, nominated by Joan Lycke and Carmine Marino, approved by all as follows:

Archives: Barbara Grimes

Liaison to the Friends of the Library: Lynda Bostrom

Liaison to the Citizens Advisory Committee: Linda Barnds

Designation of Depositories, nominated by Carmine Marino, approved by all as follows:

Operating Account: Suffolk County National Bank

Capital Account: Suffolk County National Bank

Special Fund (CD): Bridgehampton National Bank

Special Fund (MM): Bridgehampton National Bank

Capital Fund (MM): Bridgehampton National Bank

Appointment of Signatories on all Bank Accounts: nominated by Joan Lycke and Carmine Marino, approved by all as follows:

Marilyn Levine, financial secretary; Joan Lycke, President; Linda Bostrom, trustee ; Denise DiPaolo, Director.

Appointment of Outside Firms Representing the Library, nominated by Joan Lycke and Jim Donna, approved by all as follows:

Independent Audit Accounting Firm: Bayside CPA PLLC

Accounting Firm: Kandell, Farnworth and Pubins, CPA PC

Bookkeeping Firm: Bookkeeping 101, Sag Harbor

Independent Treasurer: Jennie Balcuns

Newspaper of Record: East Hampton Star

Insurance Agency (Property, Liability, Workers Comp and Volunteer): Amaden Gay Agency

Insurance Agency (Directors and Officers): Regan Agency, Babylon

Appointment of Counsel: Behrens, Loew and Cullen

Approval of Wages as per schedule provided, Motion by Joan Lycke and Linda Barnds, Approved by all.

Adjournment at 6:40 pm, motion by Carmine Marino.