

**MONTAUK LIBRARY
Board of Trustees
Annual Organizational Meeting FY 2017-2018
Monday, July 10, 2017 6:00 PM**

In attendance:

Joan Lycke, James Donna, Lynda Bostrom, Marilyn Levine, Barbara Grimes and Denise DiPaolo

CALL TO ORDER – 6:00 PM

OATH OF OFFICE; CODE OF ETHICS AND CONFLICT OF INTEREST POLICY

REPORT FROM NOMINATING COMMITTEE – ELECTION OF OFFICERS

President – Joan Lycke

Vice-President – James Donna

Secretary – Barbara Grimes

Financial Secretary – Marilyn Levine

STANDING COMMITTEES

Budget & Finance – Lycke, Levine, Grimes, DiPaolo

Building & Grounds – Lycke, Donna, Stein, DiPaolo

Policy & Procedure- Lycke, Bostrom, DiPaolo

Personnel – Lycke, Donna, Barnds, DiPaolo

AD-HOC COMMITTEES

Nominating

Long-Range Planning

DESIGNATION OF DEPOSITORIES

Operating Account (checking) – People’s United Bank

Capital Account (checking) – People’s United Bank

Capital Account – Bridgehampton National Bank

Permanent Fund (CD) – Bridgehampton National Bank

Permanent Fund (checking) - Bridgehampton National Bank

**APPOINTMENT OF SIGNATORIES ON BANK ACCOUNTS – Lycke, Levine,
Bostrom, DiPaolo**

**APPOINTMENT OF INDEPENDENT AUDIT/ACCOUNTING FIRM - Baldessari &
Coster CPA**

APPOINTMENT OF BOOKKEEPING FIRM – Bookkeeping-101

APPOINTMENT OF TREASURER – Jennie Balcuns

APPOINTMENT OF THIRD PARTY ADMINISTRATOR – Admin Partners, LLC.

APPOINTMENT OF ACTUARIAL FIRM – USI Consulting Group

APPOINTMENT OF APPRAISAL FIRM – Appraisal Affiliates

APPOINTMENT OF INSURANCE AGENCIES – Amaden & Gay, Regan Agency

APPOINTMENT OF COUNSEL – Behrens, Loew & Cullen; Tom Volz

NEWSPAPER OF RECORD – East Hampton Star

VOTE TO APPROVE ALL, AS PRESENTED (Lycke, Donna; Unanimous)

ADJOURNMENT – 6:15 PM