

MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
May 17, 2021 6:00pm via Zoom

CALL TO ORDER AT 6PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, LBostrom, RSheckman, BGrimes

ABSENT: LBarnds, CTyler

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, NAmoruso, RCaliendo, SGlaser, RBeeler, DCinnante

****OPEN EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION MATTER AT 6:02PM**

****ADJOURN EXECUTIVE SESSION AT 6:15PM**

****RE-ENTER REGULAR MEETING AT 6:16PM**

****CONSTRUCTION PROJECT UPDATE: GUESTS- NAmoruso, RCaliendo, SGlaser, RBeeler**

RBeeler reports continuing to push back on proposed change orders. RBeeler also reported current generator will service new library with same functions.

SGlaser reports CMM site contractor working on back filling north foundation, also working on layout of curbs near east entrance alongside Patriot; surveyor working on south edition layout. SGlaser also reported Patriot starting work on piers and also continuing to sheetrock on east elevation and north edition roof installed and framed in. SGlaser reported electricians continuing service work and electric work installed in mechanical room north edition. SGlaser also reports mechanical work continuing with condensing units to be installed and piped. SGlaser reports substantial completion scheduled possibly end of June, beginning July 2021. RCaliendo reports contractors reporting construction supplies not readily available due to the pandemic. RCaliendo reports water line permit for fire sprinklers is still being resolved.

DDiPaolo reports renewing of CO for temporary library.

APPROVAL OF MINUTES FROM APRIL 12, 2021 MEETING:

APPROVED BY BGrimes, JLycke, Unanimous

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:

APPROVED BY MLevine, BGrimes, Unanimous

****REVISED BUDGET VS. ACTUAL:**

DDiPaolo reports to Board that the budget vs. actual revision: The budgeted amount for Travel/Conference and the budgeted amount for Membership Dues/Subscriptions should/will be reversed. Revised BvA sent out to trustees this morning.

FRIENDS REPORT: SKrusch reported brick sales are now over \$20,000. SKrusch also reported working on naming opportunities in new building to raise money for the library.

COMMITTEE REPORT:

POLICY & PROCEDURE: 1st Amendment Individual- DDiPaolo reported to Board that an individual is approaching libraries in Suffolk County claiming to do a 1st amendment audit and video taping and saying he's protected by the 1st amendment to do such that. We will welcome him if he comes to

our library and ask that he do not film minors; while making announcement to patrons that they have a choice not to be filmed.

FINANCE & BUDGET- Property Taxes 2020-2021: DDiPaolo reported meeting with Montauk School Treasurer in October 2020 to discuss money for share of property taxes that the Montauk school district requests to the EH town on the libraries behalf for operating budget plus, this year, principal and interest for the Bond. The School Treasurer omitted the request for money for the Bond. DDiPaolo reported working with the school treasurer to resolve the issue so that money is available to pay the July 2021 P & I.

There was a discussion regarding which account to pay for recent legal fees (potential litigation). Board asked to remove any such fees from operating budget and assign to capital/bond account.

PERSONNEL-Daily Health Survey: DDiPaolo reported employees who show proof of being fully vaccinated will no longer will be filling out daily health questionnaire . DDiPaolo also reports future discussion of NYS announcing today, as of 5/19/21, fully vaccinated individuals no longer mandated to wearing masks. Board will discuss future requirements of mask wearing at library with new NYS decision.

PERSONNEL-VGarrison: DDiPaolo requests to Board to approve hiring VGarrison as a library assistant for 10 hrs per week, at the rate of \$19.25 per hour for the summer of 2021.

MOTION TO APPROVE: Approved: JLycke, BGrimes, Unanimous

NEW BUSINESS:

JUNETEENTH -DDiPaolo reports to Board on Juneteenth being now a State holiday. Board will discuss possibly closing on this date next year.

EXHIBIT WALLS- DDiPaolo reported exhibit walls being worked on with planning of future displays and expansion.

DIGITAL FLIP BOOKS -DDiPaolo reported ELeonardo working remotely on throw back Thursdays and creating a digital flip book for patrons to view.

NEWSPAPERS / MAGAZINES- DDiPaolo reported subscription renewal for newspapers and magazines. DDiPaolo also reported no longer quarantining books or items being returned. DDiPaolo reported meeting with Bill Akin in reference to his new published book. "The Golden Age of Montauk Sportfishing" which is now cataloged at the library.

OLD BUSINESS-STRATEGIC PLAN COMMITTEE UPDATE/ PLA PUBLICATION- DDiPaolo reported PLA coming out with a new book for strategic planning.

PUBLIC EXPRESSION- N/A

ADJOURN MEETING: Motion to adjourn regular meeting at 6:50pm
JLycke, MLevine, Unanimous

The next meeting is scheduled for Monday, June 21, 2021 -6:00pm
Respectfully yours, Lucille Lenahan