

MONTAUK LIBRARY

Regular Monthly Meeting of the Board of Trustees

August 17, 2020 5:00 PM VIA ZOOM

Minutes

**In attendance: JLycke, BGrimes, MLevine, LBostrom, LBarnds, RSheckman
DDiPaolo**

- 1. Joan Lycke CALLED MEETING TO ORDER at 5:01 PM**
- 2. APPROVAL of minutes from July 30, 2020 Meeting (LBarnds, BGrimes; Unanimous)**
- 3. VOTE to approve Check Details and Payroll Reports (MLevine, BGrimes; Unanimous)**
- 4. FRIENDS Report - N/A**
- 5. COMMITTEE REPORTS**

Policy & Procedure

Appraisal & GABS 75 Reports complete. Annual Financial Audit is still underway.

Museum Passes have been phased back into our services. In Sept. we will phase in Passport Application, photos and Photo Kiosk services.

Building & Grounds

Construction Project update (CM Report & BvA enc.)

Automatic Doors were demo'd due to welding/installation.

Contractors videotaping inside building addressed.

Demolition to interior and exterior ongoing.

Fire Protection Service (Central Station) in main building and temp location installed and activated through Briscoe.

Personnel

M. Halucha, Library Clerk has been reinstated to work from home on Vertical Files.

- 6. Motion to ADJOURN MEETING @ 5:29 PM (BGrimes, RSheckman; Unanimous)**

Important Dates:

September 21, 2020 - Regular Board Meeting FURNITURE PRESENTATION

October 19, 2020 - Regular Board Meeting

November 16, 2020 - Regular Board Meeting

December 21, 2020 - Regular Board Meeting