

**MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
JUNE 16, 2020 6:00PM (UNAPPROVED MINUTES)**

CALL TO ORDER AT 6:03 PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, LBostrom, CTyler, RSheckman

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan, RBeeler

GUEST: Ray Beeler, Architect-

RBeeler presented to the Board of Trustees the Montauk Library preliminary report from 6/16/2020 bid results for renovation/expansion project.

APPROVAL OF MINUTES FROM REGULAR MEETING May 18,2020

Approved: BGrimes, CTyler, Unanimous

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:

(March,2020 to date) Approved: MLevine, RSheckman, Unanimous

FRIENDS REPORT:

SKrush reported having 3 Zoom book club meetings. SKrush also reported upcoming Zoom events for July & August which will be posted on library website. SKrush reported that the Friends passed a resolution that no elections will be held this year for Friends of the Montauk Library.

COMMITTEE REPORTS:

POLICY & PROCEDURE:

Trustee Election Results- DDiPaolo reported 6/16/2020 deadline to vote for trustee elections of MLevine and Sheckman.

Fine Free/ Copy Machine & Printing- DDiPaolo reported keeping fine free during Covid19 pandemic. DDiPaolo also reported copy machine and printing at library going safely with limited access and hours.

Moving Forward: DDiPaolo reported curbside pick up at library going well. Pick up hours are 10-5 Monday through Friday. Books can be requested for pick up through library catalog, phone or google form off the library website.

Building & Grounds—Bid Opening Results:

RBeeler presented to the Board the Preliminary Bid Review Draft.

DDiPaolo reported multiple Zoom planning meetings during quarantine with furniture company about different inspirations and configurations .

PERSONNEL:

TIAA CREF 403(b) Policy Change: * see attachment*

Promote E. Leonardo to PT Librarian 1 :

DDiPaolo suggests to the Board to promote Emily Leonardo to PT Librarian 1 at \$26.10 per hour. Approved : JLycke, RSheckman, Unanimous

Vote to approve 2020-2021 rates: Approved LBarnds, JLycke, Unanimous

Vote to approve payroll #26 at new rates: Approved by Personnel(MLevine)

ADJOURN MEETING: JLycke at 7:05pm

Next Regular Board Meeting Scheduled -July 20, 2020 at 6pm

Respectfully submitted, Lucille Lenahan

**Corporate Resolution (Prototype Public Education)
Montauk Library 403(b) Plan
Amendment #5 Date: May 18, 2020**

Montauk Library (the "Plan Sponsor") maintains the Montauk Library 403(b) Plan (the "Plan") for eligible employees, and wishes to amend and restate the Plan in accordance with IRS Revenue Ruling 2017-18 for 403(b) pre-approved plans. A copy of the amended and restated Adoption Agreement, Administrative Appendix, Written Plan Document, and IRS Approval Letter is attached to this Resolution.

WHEREAS, in accordance Section 13.1 of the Plan's written document, the Plan Sponsor has the power to amend and restate the Plan;

WHEREAS, in accordance with the Board Resolution authorizing Denise DiPaolo to take any and all actions to implement, maintain and administer the Plan, the Plan Sponsor has given such individual the authority to amend and restate the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Plan Sponsor, hereby amends the plan to not include sick and vacation payouts as compensation under the plan, effective May 18, 2020.

IN WITNESS WHEREOF, the undersigned have adopted the foregoing resolutions as of the date set forth below.

For Montauk Library:

Denise DiPaolo
Signature

Denise DiPaolo, Library Director
Print Name and Title

Dated: 6/16/2020

Witness:

Joan Lycke
Signature

Joan Lycke, President
Print Name and Title

Dated: 6/16/20