

**MONTAUK LIBRARY**  
**Regular Monthly Meeting of the Board of Trustees**  
**December 16, 2019 6:00 PM**

**Agenda**

- 1. CALL TO ORDER**
- 2. APPROVAL of minutes from November 18, 2019 meeting**
- 3. VOTE to approve Check Detail & Payroll Reports**
- 4. PUBLIC EXPRESSION**
- 5. CORRESPONDENCE**
- 6. FRIENDS' REPORT**
- 7. COMMITTEE REPORTS**
  - Policy & Procedure**
  - Building & Grounds**
    - Temp Library Update - Sign AIA contracts**
    - Construction Project Update**
    - Elevator Service // suspension**
  - Finance & Budget**
    - Section 125 Cafeteria Plan**
  - Personnel**
- 8. DIRECTOR'S REPORT - Archival Transfer 12.11.2019**
- 9. NEW BUSINESS - Safe Deposit Box #296; Storage Container #23**
- 10. OLD BUSINESS - Stmt. of Purpose for Local History Discovery Center**
- 11. ADJOURN MEETING to Open Executive Session**
- 12. OPEN Executive Session**
- 13. ADJOURN Executive Session and Reopen Regular Meeting**
- 14. ADJOUR Regular Meeting**

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**Upcoming Meetings and Conference/Trainings**  
**Regular monthly Board meetings begin at 6:00 PM**

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**Monday, December 16, 2019 - Regular Board Meeting**  
**Tuesday, January 21, 2020 - Regular Board Meeting**  
**Jan 27 - 31, 2020 - Denise Out**  
**Tuesday, February 18, 2020 - Regular Board Meeting**  
**Monday, March 16, 2020 - Regular Board meeting**  
**April, 2020 - Family Place Training /Lonna**  
**April 7, 2020 - Common Vote Date**