

**MONTAUK LIBRARY**  
**Regular Monthly Meeting of the Board of Trustees**  
**September 23, 2019 6:00 PM**

**Agenda**

- 1. CALL TO ORDER**
- 2. APPROVAL of minutes from July 3, July 23, August 19 and September 16 meetings**
- 3. VOTE to approve Check Detail & Payroll Reports**
- 4. APPOINTMENT of new Trustee, Richard Sheckman to fill vacant position left by Priscilla Stein resignation; Oath of Office.**
- 5. PUBLIC EXPRESSION**
- 6. CORRESPONDENCE**
- 7. FRIENDS' REPORT**
- 8. COMMITTEE REPORTS**
  - Building & Grounds**
    - **De-accession report**
  - Finance & Budget**
    - **Sign/Notarize New Bank Account Forms**
  - Personnel**
  - Policy & Procedure**
    - **Insurance for Piano, etc.**
- 9. DIRECTOR'S REPORT**
- 10. NEW BUSINESS**
- 11. OLD BUSINESS**
- 12. NEW BUSINESS**
- 13. ADJOURN MEETING**

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**Upcoming meetings and conference/trainings**  
**Regular monthly Board meetings begin at 6:00 PM**

**Monday, September 23 - Regular Board Meeting**  
**Tuesday, October 22- Regular Board Meeting**  
**Monday, November 4 - Archives Conference / Maura**  
**Monday, November 18 - Regular Board Meeting**  
**November 13-16 - ZNYLA Conference in Saratoga - Lonna/Maura**  
**Monday, December 16 - Regular Board Meeting**  
**April, 2020 - Family Place Training /Lonna**