

MONTAUK LIBRARY
Regular Monthly Meeting of the Board of Trustees
March 18, 2019 7:00pm
Unapproved minutes

Call to order at 7:00pm by JLycke

In attendance: JLycke, BGrimes, MLevine, LBostrom, CTyler, PStein

Absent: LBarnds

Also Present: DDiPaolo, SKrusch, LLenahan

Approval of minutes from February 25, 2019 Regular Meeting:(BGrimes, MLevine, Unanimous)

Vote to approve Check Detail & Payroll Reports: Approved (MLevine, BGrimes, Unanimous)

Public Expression: N/A

Correspondence: N/A

Friends Report: SKrusch reported the calendar is still going well, but still looking for sponsors.

SKrusch also reported Pot Luck Dinner on March 30, 2019 at 6pm at Montauk Firehouse. The Friends of The Montauk Library are also looking for a new treasurer and happy to report their \$10,000 donation to the Montauk Library.

Committee Report:

Building & Grounds- Renovation & Expansion Update

Vote to approve Construction Manager contract with SCC. (LBostrom, PStein, Unanimous)
DDiPaolo discussed PPU(Period of Purposeful Use) associated with 20-year bond.
DDiPaolo met with EH Town Supervisor and reported meeting went well.

Finance & Budget- Operating Budget Vote & Trustee Election-April 2, 2019

Board discussed bank statements. CD's and diversifying accounts in different banks.
Renew maturing CD based on updated rate. **Approved:** (JLycke, CTyler, Unanimous)

Reminder discussed about April 2, 2019 Operating Budget Vote and Trustee Vote

Personnel-Library Assistant and Librarian Trainee Position

DDiPaolo recommends hiring Linda DeLalla as part-time Library Assistant for Children's Department. (\$19.25 per hour) **Approved:** (JLycke, CTyler, Unanimous)

DDiPaolo also speaking with Civil Service re: provisional placement for Children's Librarian position.

Policy & Procedure- revised Health Insurance Policy:

Revised Health Plan Benefit Policy **Approved:** (MLeine, JLycke, Unanimous)

Directors Report:

Feedback on proposed Library Renovation:

DDiPaolo inquired about feedback from proposed renovation & expansion presentations. BGrimes made suggestions. Discussed complementary impact on other local business/organizations. Size of proposed Teen Room discussed, consider presenting as "Tween Room."

DDiPaolo reported on upcoming Montauk Film Festival scheduled for July 2019; awaiting proposal.

New Business- LTV / Oral histories; Incident Report

DDiPaolo reported Oral History Project actively being worked on; collaboration with LTV and local residents. DDiPaolo reported 3/7 incident. Discussed individuals video-taping in library; it is NOT a 1st amendment right. Library has right to determine date, time and other non-disruptive limitations.

Old Business: N/A

Adjournment: Motion to adjourn at 8:30 pm (CTyler, PStein, Unanimous)

The next meeting is scheduled for Monday, April 29, 2019 at 7pm.

Respectfully submitted,
Lucille Lenahan