

**MONTAUK LIBRARY
REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES
APRIL 29, 2019 7:00PM**

Unapproved Minutes

CALL TO ORDER AT 7PM BY JLYCKE

IN ATTENDANCE: JLycke, MLevine, BGrimes, LBarnds, LBostrom, CTyler

ABSENT: PStein

ALSO PRESENT: DDiPaolo, SKrusch, LLenahan

APPROVAL OF MINUTES FROM MARCH 18,2019 REGULAR MEETING:

APPROVED BY CTyler, JLycke, Unanimous

VOTE TO APPROVE CHECK DETAIL & PAYROLL REPORTS:

APPROVED BY MLevine, BGrimes, Unanimous

PUBLIC EXPRESSION: N/A

CORRESPONDENCE:

JLycke read thank you note sent to Mr. & Mrs. Steve Fishman for their \$200 donation to the Montauk Library.

FRIENDS REPORT:

SKrusch reported Montauk Library fundraising calendar is moving along nicely with sponsorship ads; looking for additional sponsorship; offering half- price to local non-profits. SKrusch also reported book sale made close to \$1,500 and the Friends committee is working on the upcoming book fair.

COMMITTEE REPORT:

#1 BUILDING & GROUNDS- N/A (Board will discuss any new findings at May 20, 2019 meeting)

#2 FINANCE & BUDGET-MATURING CD'S-

MLevine and Board members discussed options for maturing CD's.

Suggestions were made by MLevine and BGrimes on options for moving CD's, but a determination was made by Board to put decision about CD's on hold until next Board meeting.

#3 DDiPaolo reported that a letter was received to engage the annual auditor. The letter stated a scale for hourly rates associated with the capital project.

PERSONNEL:

#1- DDIPAULO reported that the library has two summer interns in place. Emily Leonardo will be returning for another season at the library and Gabriel Cohen, a new summer intern was hired at \$14 per hour as a part-time Page. He is presently studying at Cornell University.

#2 DDiPaolo also reported the Library Clerk Test Results were in and Catherine Ruberto, an employee of the Montauk Library, passed the test and will be receiving . 50 cents per hour increase.

#3 Also reported by DDiPaolo: Children's Librarian position still actively underway. DDiPaolo stated that a very qualified candidate expressed interest in the full time position ; Denise has requested to create a Librarian IV position in this regard.

#4 The 2019-2020 Salary/Wage Recommendations was discussed by Board members in reference to revising salary schedule. JLycke suggested more discussion at May 20, 2019 Board meeting should take place.

DIRECTOR'S REPORT:

#1 DDiPaolo reported receiving a letter on 4/29/2019 from John C. Jilnicki, Assistant Town Attorney for the Town of East Hampton in reference to the application for the Montauk Library Renovation & Expansion project. Mr. Jilnicki stated that the counsel's conclusion with the library application which will be reviewed by the Board of Education, Office of Facilities Planning , would NOT be subject to local site plan review.

#2 DDiPaolo reported that Passport applications are now being accepted at the Montauk Library only by trained employees. Appointment is necessary.

#3 DDiPaolo will be traveling to the ALA meeting in Washington DC in June.

#4 Fire Inspection at the library is scheduled for May 15, 2019 .

#5 ESL classes at the library will be on hold for the summer months.

#6 Fitness classes increased with a significant turnout.

#7 Baby chicks at the library were successful with 9 out of 12 hatching. DDiPaolo reported the staff had great participation in caring for the chicks and concluded it was a great team building experience.

#8 DDiPaolo reported Linda D. iss doing a great job coordinating Children's programs.

NEW BUSINESS:

#1 LTV /ORAL HISTORIES launched an oral history program with Mr. John Gosman.

#2 Montauk Film Festival is underway discussing events to be screened at the Montauk Library with DDiPaolo .

#3 CTyler discussed creating flyers for the PTA committee of which he is a Board member, to add to the PTA flyer a reminder to vote on May 21st for the Montauk Library Renovation & Expansion. Students would be given the flyer to take home.

OLD BUSINESS:

DDiPaolo discussed attending CAC meeting on Monday, May 6, 2019 and after, going to MFD to speak for a few minutes at their monthly meeting in reference to the Library Renovation and Expansion project.

ADJOURN MEETING:

Motion to adjourn at 8:30PM.

LBarnds, BGrimes, Unanimous

The Next Meeting Is Scheduled for Monday, May 20, 2019 at 7PM.

**Respectfully yours,
Lucille Lenahan**