

**Montauk Library**  
**Regular Monthly Meeting of the Board of Trustees**

August 24, 2017 7:00 PM

*Unapproved minutes*

**Call to Order at 7:00 PM by JLycke**

In attendance: JLycke, MLevine, LBostrom, BGrimes

Absent: JDonna, PStein, SKrusch, LBarnds

Also present: DDiPaolo, FVassallo

Approval of July 17, 2017 Board monthly meeting minutes – (LBostrom, MLevine; unanimous)

**Treasurer's Report** – (LBostrom, MLevine, unanimous)

**Warrant Report** – (LBostrom, BGrimes, unanimous)

**Public Expression:** N/A

**Correspondence:** N/A

**Friends Report:** N/A

**Committee Reports:**

**Buildings and Grounds**

1. The roof replacement project will resume on September 11.
2. The EPA visited for inspection. Quackenbush Cesspools Inc. consulted and put on contract to pump out the cesspools regularly every two years.
3. The dance floor in the Suzanne Koch Gosman Room was damaged and will be replaced, no charge.
4. Approval of the architect's recommendation to hire Jenmar Door & Glass Inc. to replace the main level automatic doors for \$28,400. (BGrimes, LBarnds, unanimous)

**Finance and Budget:** The scope of the Treasurer position will include reviewing payroll.

**Personnel:** Motion to approve revision of the performance evaluation section of the personnel policy to indicate that it is to be *written* and *annual*. (BGrime, MLevine, unanimous)

**Policy and Procedure:** The Library will not opt-in the new Family Paid Leave Program created by NYS at this time. As instructed by our insurance adviser, the State and the Trustees have been notified; employees will be notified at the staff meeting on September 6.

**Director's Report:** Two bibles by the Montauket Indians from the 1800's were donated by Art Lucas and Edward Ammon. October is Archive Month. There will be weekly genealogy programs. Two high res scanners were purchased for this promotion.

**New Business:**

The website needs to be redesigned to be more responsive for cellphone use, and to incorporate the new logo. Proposals received, to be reviewed and discussed at September board meeting.

A short term lease agreement for filming of a scene of the show The Affair on premises for a donation of \$7,500 plus legal fees will be presented to Showtime.

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**Old Business:** n/a

**Adjournment:** by JLycke at 8:19pm

Next meeting is scheduled for September 18, 2017 at 7:00 PM, as originally scheduled.

Respectfully submitted,

Fiorella Vassallo