

Montauk Library
Regular Monthly Meeting of the Board of Trustees

August 20, 2018 7:00 pm

Unapproved minutes

Call to Order at 7:00 pm by JLycke

In attendance: JLycke, LBarnds, LBostrom, MLevine, CTyler, BGrimes

Absent: PStein

Also present: DDiPaolo, SKrusch, FVassallo

Approval of the July 16, 2018 Board meeting minutes (LBarnds, MLevine, unanimous)

Treasurer's Report – (MLevine, LBarnds, unanimous)

Warrant Report – (MLevine, LBarnds, unanimous)

Public Expression: N/A

Correspondence: In memory of former Trustee Phyllis Clemenz, donations amounting to \$400 were made by: the family of Phyllis Clemenz, Howard & Toni Heisner, The Doerzbacher Family, Alice Housenecht, Mr. and Mrs. Carl Julian, and W.D. Akin & M. Moritz Akin.

Friends Report: The Friends are putting off the House Tour for now. Friends membership letters with the Planned Giving brochure have been mailed out. On Thursday September 20, they will host the East End Friends at the Library. The Friends are starting work on the 2020 anniversary calendar which will be sold next July. They will get sponsors that can pick a month on the calendar. At the end of September, the Friends will host A Speck In The Sea at the Library.

Committee Reports:

Buildings and Grounds

1. The sub-contractors for the automatic door replacement project said they need another eight weeks of long lead time before they can install the doors.
2. Ray Beeler gave an updated design for the renovation project that incorporates a lot of the Trustees' ideas. He will be asked to send some of his drawings for the Trustees to explore further.
3. Motion to accept Roman & Sanford LLC's proposal to provide seasonal service for the next two additional years from Memorial Day to Labor Day in 2019 and 2020 at \$60 per hour. (JLycke , MLevine , 2 in favor, 2 abstentions)

Finance and Budget:

Personnel:

1. William Wottowa, the Network & Systems Technician, has resigned.

2. Emily Leonardo, the Library Intern, will be leaving on September 25, and she will be greatly missed by all at the Library.

Policy and Procedure: A sample policy of New York State's newly updated sexual harassment policy requirements will arrive soon. The online NYS Annual Audit that was due in August has been extended until October. Phase 2 of the 2017-18 audit will hopefully be finalized in September.

Technology: N/A

Development/Fundraising: N/A

AdHoc Committees:

Art Advisory: N/A

Archival: N/A

Citizen's Advisory: N/A

Programming: N/A

Director's Report: The automatic door replacement project has been delayed. Ray Beeler provided a modified renovation design for the Trustees to review. Roman Sanford LLC proposed service for the next two summer seasons. The State has a new sexual harassment policy which should reach the Library soon.

New Business:

Old Business: N/A

Adjournment: Motion to adjourn at 8:40 pm. (JLycke, BGrimes, unanimous)

The next meeting is scheduled for September 17, 2018 at 7:00pm.

Respectfully submitted,

Fiorella Vassallo