

**MONTAUK LIBRARY
Board of Trustees
Annual Organizational Meeting FY 2018-2019
JULY 16, 2018 6:30 PM
Agenda and Minutes (all approved)**

CALL TO ORDER

OATH OF OFFICE TO BE FILED WITH COUNTY CLERK

CODE OF ETHICS AND CONFLICT OF INTEREST POLICY

ELECTION OF OFFICERS

**President - Joan Lycke
Vice-President - Barbara Grimes
Secretary - Linda Barnds
Financial Secretary - Marilyn Levine**

TERMS & TRUSTEES:

**Joan Lycke*: 2014-2019
Marilyn Levine: 2015-2020
Barbara Grimes: 2016-2021
Lynda Bostrom: 2017-2022
Linda Barnds*: 2014-2019
Priscilla Stein: 2017-2022
Carter Tyler: 2018-2022**

**term expiring at end of fiscal year*

STANDING COMMITTEES

**Budget & Finance: Levine, Grimes, Lycke, DiPaolo
Building & Grounds: Stein, Tyler, Lycke, DiPaolo
Policy & Procedure: Bostrom, Barnds, Lycke, DiPaolo
Personnel: Levine, Barnds, Lycke, DiPaolo**

AD-HOC COMMITTEES

**Nominating: Tyler, Levine
Liaison to Friends of the Library : Lynda Bostrom
Liaison to Citizens Advisory Committee: Linda Barnds**

DESIGNATION OF DEPOSITORIES

People's United Bank:

Operating MM Account, Capital MM Account and two (2) Permanent Fund CD's

BNB:

Capital Account and Permanent MM Account

APPOINTMENT OF SIGNATORIES ON ALL BANK ACCOUNTS

Joan Lycke, Marilyn Levine, Lynda Bostrom & Denise DiPaolo

APPOINTMENT OF INDEPENDENT AUDIT & ACCOUNTING FIRM - Baldessari & Coster

APPOINTMENT OF BOOKKEEPING FIRM - Bookeeping 101

APPOINTMENT OF INDEPENDENT TREASURER - Jennie Balcuns

NEWSPAPER OF RECORD - EH Star

APPOINTMENT OF INSURANCE AGENCIES - Amaden & Gay

APPOINTMENT OF COUNSEL - Tom Volz

APPOINTMENT OF APPRAISER - Appraisal Affiliates

APPOINTMENT OF ACTUARIAL -- USI (GASB 75)

APPOINTMENT OF CORRESPONDING SECRETARY—Fiorella Vassallo

APPOINTMENT OF ARCHITECT: Ray Beeler, GB Design Studio

APPOINTMENT OF CONSTRUCTION MANAGER: SCC Construction Management

APPOINTMENT OF SECURITY COMPANY: Roman Sanford, LLC

APPROVAL OF WAGES - previously approved at June 2018 monthly meeting

ADJOURNMENT