

Montauk Library
Regular Monthly Meeting of the Board of Trustees

September 19, 2016 7:00 PM

Unapproved minutes

Call to Order at 7:00 PM by JLycke

In attendance: JLycke, LBostrom, MLevine, JDonna, LBarnds, BGrimes

Also present: DDiPaolo, SKrusch

Approval of August 15, 2016 regular monthly Board meeting minutes (MLevine, LBostrom; unanimous)

Approval of September 12, 2016 Special meeting minutes (MLevine, LBostrom; unanimous)

Treasurer's Report - (LBarnds, JDonna, unanimous)

Warrant Report - (JLycke, LBostrom, unanimous)

Public Expression: N/A

Correspondence: Two thank you notes from Mr. and Mrs. Silverstein who donated \$72.00 and K. Millett who donated \$100.00.

Friends Report: On Wednesday, December 7, 2016, we will have a joint Do-Your-Own-Thing bus trip to New York City. The CSI program, with Constance Dinkle from the Suffolk County Crime Lab, will be in October. The Fish guy will return in November with a falcon to discuss falconry. Movies will start on October 12. The East End Friends met with the four different libraries for lunch at The Montaukett. They discussed increasing their membership, will mail out to businesses, will contact Montauk Chamber of Commerce, and do special public relations to try to strengthen groups of people to bring membership up and bring in younger people. They discussed spring fundraising. There are four new regulars in the book group.

Committee Reports:

Buildings and Grounds

1. High efficiency furnaces will be installed September 27 through September 30.
2. Building permit for roof project arrived. The New York State Construction Grant application is for a little over \$150,000.00.
3. The new elevator service company is Eclipse Elevator Service. They found that the exhaust fan is not working and submitted proposal of about \$800.00 for new one.

Finance and Budget: The first draft of new budget by the new auditor is in progress.

Personnel:

1. In order to promote health & wellness in the workplace, as long as there is a health/fitness program going on in the building, any staff member is welcome to participate in classes provided it doesn't cause a hardship on the rest of the staff.
2. The Local History Librarian candidate last discussed in the August meeting falsified information on her resume. There is a new applicant from Bellport with valid experience, qualifications, and references. Motion to offer the new candidate the part time Local History Librarian position for \$26.10 per hour. (JLycke, Donna, unanimous)

Policy and Procedure: N/A

Technology: N/A

Development/Fundraising: N/A

AdHoc Committees:

Art Advisory: N/A

Archival: N/A

Citizen's Advisory: There will be a meeting by the Army Corps of Engineers at The Montauk Playhouse on Wednesday, September 28, 2016 to discuss the beach restoration plan.

Programming: N/A

Director's Report: Denise DiPaolo will not attend the NYLA conference in November due to a conflict with the Rotary Club fundraiser for which she is a committee member. Alternately, Denise will attend the January ALA Mid-winter conference in Atlanta (same expenses not to exceed \$1,800). Denise DiPaolo and Jackie Bitonti will be reviewed by Family Place Libraries soon. The Library's e-resources will run a new case on Wednesday that will exhibit new services. We needed to upgrade the look of it since it wasn't very user friendly with the internet world. There will be Homework Help, Law Depot and a more up to date interface.

Jackie Bitonti culled together statistics for summer reading program and compared them to last year. Last year we had 49 children and teens registered in the program. This year we had 120 children and teens participating. Last year 218 books were reported by the kids registered. This year over 1,300 were reported. Last year there were 17 programs, this year there were 44.

New Business: The age group and diversity in the new fitness programs seem to be going well.

Old Business: We are still looking for a new Trustee to fill the vacancy on the Board.

Adjournment: 7:54 pm – (LBarnds, JDonna, unanimous)

The next meeting is scheduled for October 17, 2016 at 7:00 pm

Respectfully submitted,

Fiorella Vassallo, Recording Secretary